

2021-2022

CATALOG

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**PORTLAND
BIBLE COLLEGE**

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Published August 2021

Every effort has been made to make certain that the content of this catalog is accurate. This in no way constitutes a binding contract with any person. All areas covered, including curriculum, faculty and fees, are subject to change without notice.

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Letter from the President

Portland Bible College is an outworking of the vision Mannahouse has to equip all levels of believers for the work of ministry in today's culture. We as a church and college have had the privilege of training several thousand potential leaders, helping to shape their character as God prepares them for their destiny. The college campus is located on our Rocky Butte church property as our church and the college partner together in this very exciting and fulfilling ministry to the students who come here.

The purpose of Portland Bible College is to equip and release students back to their local churches to serve and build that church. With the addition of online classes, leaders can be trained right where they are now. We seek to build leaders with deep integrity, persistent faith, passionate prayer and worshiping hearts that will love the Word and live a life devoted to Christ's church. Our students are shaking nations, reaching cities and building ministries. They leave our school equipped and ready to impact today's culture.

Portland Bible College provides a dynamic combination of academic excellence in our faculty and pastoral care as the church staff also ministers to the students. In addition, while you are with us, you will have ample opportunity to serve in a large, multicultural, multi-generation, multi-campus, city-impacting church. Portland Bible College is a great place for you to encounter God in a fresh way, develop the special gifts He's placed in you and grow in grace. We are waiting for you!

A handwritten signature in black ink, appearing to read "Marc Estes". The signature is fluid and cursive, with the first name "Marc" being more prominent than the last name "Estes".

Marc Estes
President
Portland Bible College

Our History

Portland Bible College is located in the scenic Pacific Northwest in the beautiful city of Portland, Oregon. The college is on a secluded hillside overlooking majestic mountains, the Columbia River and the city of Portland.

The college is an educational ministry of Mannahouse. Students are connected to excellent biblical teaching and worship, where they experience personal growth, and have opportunities for Christian service.

In the fall of 1967 twelve young adults stood in Pastor Dick Iverson's office asking that he not send them away to other schools to be trained. The Lord had touched their lives dramatically in the church and they believed that ministry preparation and training would best be accomplished in the church. Thus, Portland Bible College began its long and successful journey with a handful of students, men and women who understood that seasoned church leaders administer the best church leadership training.

In the beginning, Pastor Iverson was concerned that he may be incapable of engineering such an important vision. Still, he realized the critical relationship between the church's call and the duty of raising up leaders. The careful and prayerful decision to begin the college was confirmed by a prophetic word. The church responded enthusiastically as all agreed the rewards would outweigh any financial sacrifice made.

One of the great tributes to the vision is the way the school has touched the nations. Since the late 1960s scores of international students, along with many from the US and Canada, have worshiped and studied at PBC. Currently, international students make up to 20% of the total student population. Australia, Brazil, Canada, Chile, Indonesia, Japan, Korea, Mexico and Peru are just some of the nations represented at Portland Bible College. The cultural diversity, alone, is one of the unique educational features of the college. Our online program also reaches people around the world.

We extend our deep appreciation to the pioneers of this institution and give thanks to God for His great faithfulness. People like Robert Stricker Sr., David Blomgren, Kevin Conner, and Pastor Dick Iverson are to be commended for giving their energy and strength to the establishment of Portland Bible College. It is clear that PBC has a distinguished past, a challenging present, and an exciting future. The need for future world leaders remains the hope of the church and the world. We are determined to honor our heritage of the past and accept our responsibility to the future.

Our Distinctives

Our Local Church Context

PBC is a ministry of Mannahouse. Providing ministry preparation and development within the context of the local church is core to our philosophy. The church is critical to keeping the college contemporary with its curriculum, ensuring that what is being taught is applicable to the needs of the church today. We believe that preparation within the church allows the student to receive instruction from effective leaders, as well as provide “hands-on” ministry opportunities in Christian service.

Our Spiritual Atmosphere

One of our most noted distinctive is the spiritual atmosphere at PBC. For decades students have acknowledged the wonderful environment that fosters a deeper relationship with God. Prayer in each class, Spirit-led worship in chapels, a prayer center devoted to intercessory prayer, and personal devotional times are just a few of the activities that work with the curriculum to build the students relationship with the Lord. It is often within this atmosphere that the student discovers or confirms their future life direction.

Our Community

At PBC, students bond together in a unique way, creating a sense of community within a family atmosphere. Honor and respect are two banner words that are fostered through the campus life and lay the foundation for unity. Visitors often remark about how amazed they are at the family community that they experience on campus.

Our Theology

PBC is Pentecostal and Charismatic in its theological orientation. In addition, significant focus is placed on the function and restoration of the local church. As a result, programs provide a Biblical and theological foundation on which students can build their lives and ministries. In short, PBC offers an academic and pragmatic approach with the ultimate goal of seeing the church realize its full potential. Our vision is to ground future leaders with a sound theological basis and contemporary spirit-filled life experience.

Our Mentoring Approach to Education

PBC believes that the educational experience must extend outside the classroom to include mentoring. Using this approach gives occasion for a unique mentoring relationship between faculty/staff and students, which provides an opportunity for the personal development of the student. Through the mentoring relationship, students can receive personal and specific mentoring for their spiritual and ministerial development. Most graduates state that what has benefited them the most was their close relationships with the faculty and staff.

Our Local, National and International Student Body

PBC has one of the largest international and national student ratios in the state. Students from over 40 nations have attended PBC. This affords each student an opportunity to interact and minister to a broad spectrum of people. Our nation, like others, is becoming more and more ethnically diverse. As a result, we need future Christian leaders that are able to minister to a community that is culturally diverse. PBC offers the student the chance to learn and minister with future international Christian leaders.

Our Academics

Though not the only focus of the college, PBC's academics are rigorous and challenging. PBC students that transfer to other colleges and universities perform admirably and those graduates who go on to post-graduate work find they are well prepared to pursue advanced degrees.

Our Financial Distinctive

PBC desires its students to graduate with their education paid in full. The college's class schedule and fee schedule have been arranged to allow students to work their way through school. Most students are able to find a good part-time job in the Portland area and the city bus line runs within one block of campus. Mannahouse also underwrites PBC every year and this in turn helps PBC offer some of the lowest tuition rates in the Pacific Northwest. In a sense, every student enters PBC with a partial scholarship.

Statement of Faith

1. We believe in the plenary-verbal inspiration of the accepted canon of the Bible as originally given and that they are infallibly and uniquely authoritative and free from error of any sort in all matters with which they deal (*I Corinthians 2:13; II Timothy 3:16*).
2. We believe in the Eternal Godhead who has revealed Himself as ONE God existing in THREE persons: Father, Son and Holy Spirit; distinguishable but indivisible (*Matthew 28:19; II Corinthians 13:14*).
3. We believe in the literal, special creation of the existing space-time universe and all of its basic systems as indicated in Genesis (*Genesis 1; Nehemiah 9:6; Isaiah 42:5; John 1:3; Colossians 1:16-17*).
4. We believe in the creation, test and fall of mankind as recorded in Genesis; his total spiritual depravity and inability to attain to divine righteousness (*Romans 5:12,18*).
5. We believe that sin is a transgressing of, or falling short of, God's standard in action, thought, and character. All individuals are born with a sin nature that affects their motivation, affection, volition, and actions. The results of sin include separation from God, and death (*Romans 3:10,23; 6:23; 14:23; James 4:17; I John 5:17*).
6. We believe in the Lord Jesus Christ, the Savior of mankind, conceived of the Holy Spirit, born of the Virgin Mary, fully God and fully man (*Isaiah 7:14; 9:6; Matthew 1:21; Luke 1:26-35; John 1:18*).
7. We believe Christ died for our sins, was buried and rose again the third day, and personally appeared to His disciples (*Romans 4:25; I Corinthians 15:1-8*).
8. We believe in the bodily ascension of Jesus to heaven, His exaltation and personal, literal and bodily coming again the second time for His Church (*Matthew 24; Mark 16:19; John 14:2-3; Acts 1:9-11; Philippians 2:5-11; I Thessalonians 4:13-18; Hebrews 9:28*).
9. We believe in the salvation of sinners by grace, through repentance and faith in the perfect and sufficient work of the cross of Calvary, by which we obtain remission of sins (*Romans 5:11; Ephesians 2:8-9; Hebrews 9:12,22*).
10. We believe in the necessity of water baptism by immersion in the name of the Eternal Godhead in order to fulfill the command of Christ (*Matthew 28:19; Acts 2:38,39; 19:1-6*).
11. We believe in the baptism of the Holy Spirit as a distinct aspect of the Christian foundational experience with the primary evidence of speaking in tongues as well as evidence such as empowerment to witness, to conquer sin and to live a holy life (*Acts 2:1-4; 8:14-17; 19:6*).
12. We believe in the Spirit-filled life, a life of separation from the world and the perfecting of holiness in the fear of God as an expression of Christian faith (*II Corinthians 6:14; 7:1; Galatians 5:16-26; Ephesians 5:18*).
13. We believe that since the Bible is the inspired Word of God, it is then authoritative in all areas of human behavior, including marriage, family, sexuality, morality and ethics (*Psalms 119:11,105; 2 Timothy 3:16,17; Hebrews 5:12-14*). This belief provides the basis for the following:
 - (a) We believe that God offers redemption, restoration and transformation to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (*Acts 3:19-21; Romans 10:9-10; I Corinthians 6:9-11*)
 - (b) We believe that humanity as a whole is united in origin, in the fall, and in the provision of the atonement through Christ, making every person equally worthy of love and forgiveness; as well as just and unbiased treatment. (*John 3:16; Acts 10:34; 17:26; Romans 5:6-21; Colossians 3:8-16*)
 - (c) We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (*Mark 12:28-31; Luke 6:31*). Hatred and harassing behavior or attitudes directed toward any person(s) are to be repudiated and are not in accord with the Bible nor the doctrines of

the Church.

- (d) We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (*Genesis 1:26-27*). Rejection of one's biological gender at birth is a rejection of the image of God within that person.
 - (e) We believe that the Bible defines marriage as the covenant relationship between a man and a woman in an exclusive union. The importance of this union to society requires that we support and protect marriage as the Word of God does. (*Genesis 2:18-25; Malachi 2:14-16; Matthew 19:4-6*).
 - (f) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other as a means of celebrating and expressing their exclusive covenant. We believe that God has commanded that no sexual activity be engaged in outside of this union as it is sinful and harmful. (*Proverbs 6:32; Matthew 15:18-20; I Corinthians 6:9-10; I Corinthians 6:18; 7:2-5; Hebrews 13:4*)
- 14. We believe in the operation of the gifts of the Spirit as manifested in the early church and enumerated in I Corinthians 12-14 (*Romans 12:6-8; Ephesians 4:8-12*).
 - 15. We believe in the healing of the body by divine power, or divine healing in its varied aspects, as practiced in the early church (*Acts 4:30; Romans 8:11; I Corinthians 12:9; James 5:14*).
 - 16. We believe in the Table of the Lord, commonly called Communion or the Lord's Supper, for believers (*I Corinthians 11:23-32*).
 - 17. We believe in eternal life for believers (*John 3:16; 5:24*) and eternal punishment for unbelievers (*Mark 9:43-48; II Thessalonians 1:9; Revelation 20:10-15*).
 - 18. We believe in the reality and personality of Satan and eternal judgment of Satan and his angels (*Matthew 25:41; Revelation 20:10-15*).
 - 19. We believe that God's eternal purpose involves all races and nations, culminating in every nation, tribe and tongue being represented before His throne. (*Matthew 28:19; Ephesians 2:14-18; 2 Corinthians 5:16-21; Revelation 5:9; 7:9*)

IN ADDITION TO THESE BASIC FUNDAMENTALS, WE ALSO HOLD THAT:

- 1. The Church of Jesus Christ is the last instrument that God is using to extend His kingdom prior to the second coming of Christ (*Matthew 16:18; Ephesians 1:20-23; 3:10*).
- 2. The local church is autonomous, that is, it is self-governing, self-supporting and self-propagating in its mature state (*Acts 2; 13:1-4*).
- 3. The Biblical form of church government is a plurality of Elders with a Senior Pastor who all qualify on the basis of 1Timothy 3 in spiritual life, character, domestic life and ruling ability.
- 4. Every believer in Christ must be subject to God's authority in a specific local church for spiritual protection and long-term fruitfulness (*Hebrews 13:17*).
- 5. The theological framework for understanding all of God's dealings with mankind is to be found in the divine covenants revealed in Scripture. (*Romans 9:4-5; Galatians 3-4; Ephesians 1:9-14; 3:11 Hebrews 8; 13:20*)
- 6. We believe in the public gathering of the Church together for prayer, worship, teaching and preaching of the Bible and the administering of the sacraments of the church (*Acts 2; I Corinthians 11; Hebrews 10:25*).

Application Procedures

The application procedure is as follows:

For Domestic Students

1. The application process is completed online on our website by submitting an application request at <https://www.portlandbiblecollege.org/admissions/>. Once the initial application request page has been filled out along with the \$40 non-refundable application fee the applicant then receives an email from Populi with a link to continue with their application. With the online admission application there are three different reference forms required: personal, parental, and pastoral reference. The application provides a section where the applicant must enter an email address to the person they have selected as their reference. The person completing the reference will receive an email with a link to the online reference form. The applicant will need to upload a headshot photo of himself/herself to the online application profile. Lastly, the applicant will need to request official transcripts from any previous school(s) to be sent to Portland Bible College with attention to the Admissions Office. A transcript is not considered official unless it arrives in a sealed envelope from the previous school(s) Registrar's Office.
2. All of these application components must be received by the Admissions Office at least one month prior to the beginning of the semester. Applications received after this time will be reviewed and admittance granted on the basis of space.
3. Applications are reviewed only after all items have been received and deemed complete. Upon approval, the applicant will receive an email along with a letter of acceptance. Populi will also send an email to set up a username and password to access their student account.

For International Students

1. The application process is completed online on our website by submitting an application request at www.portlandbiblecollege.org/admissions. Once the initial application request page has been filled out along with the \$40 non-refundable application fee, the applicant then receives an email from Populi with a link to continue with their application. With the online admission application there are three different reference forms required: personal, parental, and pastoral reference. The application provides a section where the applicant must enter an email address to the person they have selected as their reference. The person completing the reference will receive an email with a link to the online reference form. Other components needed from an International Applicant are a statement of financial guarantee, a TOEFL score, and a picture. The applicant will need to upload a headshot photo of himself/herself to the online application profile. Lastly, the applicant will need to request official transcripts from any previous school(s) to be sent to Portland Bible College with attention to the Admissions Office. A transcript is not considered official unless it arrives in a sealed envelope from the previous school(s) Registrar's Office.
2. A non-native speaker of English will be required to provide proof of English fluency (see page 11).
3. Provide an Affidavit of Support to substantiate ability to cover the finances needed for their stay in the U.S. The United States Citizenship and Immigration Services require students to demonstrate the financial ability for one year of school and living expenses.

4. If high school or college transcripts are not in English, the original must be sent accompanied by an official English translation. Also, if your school only issues one original transcript to you, please do not submit it to PBC. All official documents submitted to PBC become the property of PBC. You will need to send a photocopy of the original document to be attested by the issuing institution. The institution will then validate the transcript or degree certificate. The document must then be sealed in an institutional envelope and given to you or sent directly to PBC. We must receive the transcript in the official sealed envelope.
5. Applications must be received at least three months prior to the beginning of the semester you wish to enroll in to allow for the time it takes to apply for a visa if you are accepted.
6. Once the completed application is received, it will be reviewed by the Dean's Office. Upon approval, the applicant will receive an email along with a letter of acceptance. Populi will also send an email to set up a username and password to access their student account.

International Students

The college is authorized under Federal Law to enroll non-immigrant alien students.

Student Visa

Each international student will be sent a Certificate of Eligibility (SEVIS Form I-20) at the time of acceptance to Portland Bible College. Upon receiving it, they will need to sign the SEVIS Form I-20. All accepted students must fill out the I-901 Form and send it along with a \$350 fee to the United States Citizenship and Immigration Services (USCIS, formerly INS). Immigrations will then send a receipt, I-797 Form, back to the student. Please note that you must have the I-20 in order to fill out the I-901 information.

Once the student (other than Canadian citizens) receives the receipt, they should take it along with the SEVIS Form I-20 to the nearest American consulate to obtain an F-1 Student Visa. For complete information on procuring a Visa, consult the nearest American Embassy, or visit <http://www.ice.gov>

Canadian students should present their passport, the signed I-20 Form, along with the I-797 Form, and financial documents to the U.S. Immigration Officer at the border when entering the U.S. The Officer will issue an I-94 Admission Card.

Non-Native Speakers of English

All applicants who do not speak English as their first language will be required to take an English Proficiency Test (the International Standardized TOEFL – Test of English as a Foreign Language). The test includes oral comprehension and knowledge of grammar and vocabulary. In order for the test to be valid, the TWE (Test of Written English) must be included in the scoring of the TOEFL. The test and/or results must be sent directly to the college. When you go in to take a TOEFL exam, please enter the school code number 8631 on your answer sheet. If you need to send a score for a test that was previously taken, please enter the code on the Score Report Request Form. In order to be valid, a student must have taken the TOEFL test within the last six months.

English Proficiency Entrance Requirements

The required entrance level is 79 Internet Based TOEFL (iBT). If a student scores between 71-79, they will be allowed to enter the program of their choice, but will be required to take between two and four credit hours of ELL classes in addition to the academic classes. The required minimum TOEFL score of 71 overall must have a minimum sub score of 15 in reading and in writing. A score above 79 iBT and a satisfactory assessment from our English department may require up to 2 credits of ELL support credits.

On-Campus Work Study Program

Each year there are a limited number of part-time work opportunities available on campus. According to United States Immigration Laws, International Students may be employed on-campus up to 20 hours a week while school is in session. While this will help cover some of the cost of living, it will not be sufficient alone to pay for all the school and living expenses. Please note that a spouse or child of a full-time student is not allowed to work at all.

Since it will not be possible for a student to pay for school and living expenses with just the On-Campus Work Study Program, International Students should arrange for a sponsor to help them financially each month with approximately \$500. If you are not expecting to have on-going support from a sponsor, you must come prepared to pay 100% of the first year's costs (approximately \$11,000). Campus employment would then help the student to save for the following year's down payments (see financial information on page 13-15). The remaining balance would then be due in monthly payments. A limited number of full-time work positions will be available while school is not in session to allow the student to save for the next semester as well.

Expenses for a married couple living off campus are considerably higher, and it may be necessary to have additional personal funds or sponsors. A detailed financial information packet is available upon request.

To apply for the Work-Study Program, you must be accepted into Portland Bible College. You can then request to apply and PBC will then send a link to the online application. Applications are accepted starting one month before the semester begins.

Financial Information

In an attempt to make Bible training available to all, we have made every effort to keep our costs accessible. We are able to offer this financial schedule because the members of Mannahouse, have a vision for training leaders and are willing to make investments in their future.

Financing

PBC desires its students to graduate 100% debt-free. Both the class schedules and payment schedules of the college have been arranged to allow students to work their way through school. Most students are able to find a good part-time job in the Portland area, and the city bus line runs within one block of campus making transportation to work easily accessible.

The cost per semester is specifically determined at registration. However, a good estimate for a full-time on-campus student is about \$5,200 - \$5,600. The cost for music students tend to be a little higher due to private music lessons. The cost for a full-time off-campus student is about \$3,000 - \$3,400.

PBC is happy to finance a student's education at 0% interest. To take advantage of this financing opportunity, the student will be required to electronically sign a financial contract during enrollment. Stipulations in the contract include, but are not limited to, completing the payment plan as scheduled in order to avoid being sent to a collections agency or being reported to the credit bureaus. Co-signers will be required for underage students and those requiring further assistance.

Payment Plans

PBC offers an interest-free payment plan to all students consisting of a down payment and subsequent monthly payments. The down payments for each student enrollment type are as follows:

Fall Semester Down Payment

Full-time, On-campus: \$2,500.00

Full-time, Off-campus: \$1,300.00

Part-time: 50%

Online: 25%

Spring Semester Down Payment

Full-time, On-campus: \$1,500.00

Full-time, Off-campus: \$850.00

Part-time: 33%

Online: 25%

After a down payment is made, the remaining balance is then divided equally between four months in the fall or five months in the spring semester and placed on an equal monthly payment plan.

Statements are available through Populi and payments are due on the 20th of each month for the Portland Campus Students and the 1st of the month for Online Campus Students.

Payments can be made by cash, check, money order, or online with a debit or credit card. A 3% convenience fee will be separately invoiced to the student for paying online with a debit or credit card; this is to cover the cost that the credit card company or bank will charge us for processing such payments.

Populi has the ability to forward statements for online payments to third parties (parents, organizations) that will pay on behalf of the student. However, if a third party requires us to discuss information regarding a student's account, the finance office will only do so if the third party has access to the student's online record. For instance, if your parent wants to review your financial record with us, you will need to sign a Release of Information and provide them with your username and password in

order for us to freely speak with them regarding the matter.

A late fee of \$20 will be incurred if a payment cannot be made by five days after the due date for any reason. If payment is not made within 30 days, the student will be forced to withdraw from school as agreed upon when the financial contract was signed at enrollment.

Online Campus Fall & Spring: Four equal monthly payments, due on the 1st of the Month - September through December in the Fall and February through May in the Spring.

Online Campus Summer: Two equal monthly payments due on June 1st and July 1st.

Students taking in-person Classes On-Campus, as well as Online Classes, will have two main invoices; one for their in-person classes and one for their online classes. Each invoice will have different due dates and monthly amounts. Care should be given to make sure that correct payments are made separately to each invoice. Please note what invoice you are intending to pay so that we can apply your payment appropriately.

PBC's preferred form of payment is through your bank's online bill pay. Most banks provide a way to pay bills online through their online banking portals. You simply set PBC up as one of your "bills" by providing the information below, and click to send us a payment. Your bank will print out a physical check and mail it to us on your behalf. This allows you to have confirmation that you sent the payment, and the whole process is completed online, usually free of charge (check with your bank for details). Here is what you will need to set us up as a payee:

Portland Bible College
9150 NE Fremont St.
Portland, OR 97220
c/o: Finance Office
Contact Number (503)382-1933

If you prefer to pay in cash, there are special cash envelopes available for you in the administration building. There you can fill one out and deposit the money in the safe box. Payments received in the safe box are processed daily by a limited number of staff members and the safe box is emptied twice a day. Students are encouraged to check Populi often to verify that the payment was processed. Please contact the Finance Office after you have checked your Populi account if you need further clarification.

Per Semester Costs

Portland Tuition

12-18 Credit Hours	\$2,700.00
Less than 12 Hours per Credit Hour	\$225.00
Audit per Audit Hour	\$130.00
ESL per Hour	\$80.00

Fees (Non-Refundable)

Application Fee	\$40.00
Registration Fee	\$35.00
Late Enrollment Fee	\$100.00
Graduation Fee (Spring Only)	\$55.00
Student Services (Full-time)	\$197.00
Student Services (Part-time)	\$40-\$60
Online Technology Fee	\$20.00
Parking (on-campus students)	\$29.00
Parking (off-campus students)	\$5.00
Fitness Center Membership	\$69.00

Dorm Charges

Dorm Residence and 2 Meals (7 days a week)	\$2,095.00
Dorm Cleaning & Key Deposit (Refundable)	\$100.00

Misc. Fees

Classroom Texts (cost varies)	\$150-\$300
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Music Fees

Music/Worship & Creative Arts Fee	\$59.00
Private Music Lessons (14 at \$21.43 each)	\$300-\$600
Midi Lab Fee (cost varies)	\$25-\$60
Midi Key Deposit (Refundable)	\$ 25.00
Music Jury Fee (cost varies)	\$15.00-\$35.00

Online Tuition

Per Credit Hour (1-11 credits)	\$195.00
Flat Rate (16-18 credits)	\$2,400.00
Technology Fee	\$20.00
Registration Fee	\$35.00
Summer Per Credit Hour	\$150.00

Financial Aid

Government Aid in the form of scholarships, grants, or loans, such as the Basic Educational Opportunity Grant, is not available through PBC. However, in underwriting the cost of the school, Mannahouse, in effect gives every student a scholarship. Private scholarships that do not require PBC to participate in FAFSA are accepted by the school.

Scholarships and Grants

Tuition scholarships based on availability of funds may be awarded to students who have an outstanding record and can demonstrate financial hardship. You may see the website for more information on available scholarships and grants.

Additional Financial Considerations

Dining Facility

The PBC Cafeteria serves two meals per day, seven days a week. However, the dining facility is closed for student meals during the winter and summer breaks as well as holidays. Students may continue to live in the dormitories during breaks at a nominal monthly charge.

Refunds

Students finding it necessary to withdraw from school will receive an adjustment in charges paid. However, no fees will be refunded. Those withdrawing will be refunded 80% of the total tuition to the end of the second week; 60% to the end of the fourth week; 40% to the end of the sixth week; 20% to the end of the eighth week. No tuition refunds will be made after the eighth week of the semester. This refund policy will also apply to the tuition paid for private music lessons (per credit charge). Refunds for the lesson fees will be handled according to the Private Lesson Policies.

Veteran Refund Policy

PBC's veterans refund policy complies with CFR 21.4255. According to this policy, in the event the veteran or eligible person fails to enter the course, withdraws, or is dismissed at any time prior to completion, any unused portion of tuition, fees, and other charges is refunded. This policy provides that any amount in excess of \$10 of the application (registration) fee is subject to proration. This policy also provides that the amount charged to the veteran or eligible person for tuition, fees, and other charges for a portion of the course will not exceed the exact pro-rata portion of the total charges for tuition, fees, and other charges; that the length of the completed portion of the course is prorated over its total length; and that the exact proration is determined by the ratio of the number of days of instruction completed by the student to the total number of instructional days in the course. Refunds are made within forty (40) days of the last date of the student's attendance.

Academic Requirements

Entrance Requirements

Students at PBC are expected to be high school graduates, or to have successfully completed the High School Equivalency Exam (G.E.D.) before being allowed to enroll.

Each application is carefully reviewed by the Dean. Evidence of the salvation experience of the student in the written testimony accompanying the application is essential. The evidence of a Christian life which is consistent with high Christian standards must be witnessed by the references named by the applicant on the application form. Pastoral and parental approvals are also deemed essential. Married students and students beyond the typical college age do not need a parental reference.

Credit by Examination

It is possible for students to receive credit for certain courses by simply passing an examination at the beginning of the semester. If this examination is passed, the student will not need to attend that course and will be free to enroll in another course. In that, this is not a waiver test, but is actually for academic credit. The fee for the test will be one-half the normal charge for the course and will not be refunded if the student fails the test. The passing grade must be 86% or above. The courses available for this program are: Mu 121 Intro to Music, Mu 122 Music Fundamentals, Mu 162 Intro to Recording, and Pt 104 Intro to Bible Study.

Our Academic Standing

For over 50 years, PBC has striven to provide the finest personal and ministerial training possible. We have consistently held to a set of common core values that shape our educational objectives and commit us to continually raise the academic and developmental bar. As a result, we offer to the student the benefit of receiving a degree, transferability of credits to other educational institutions, and VA educational benefits.

Educational Objectives

1. **To give** thorough and systematic instruction in the Word of God in order that each student will possess a comprehensive knowledge of the Bible and theology.
2. **To nurture** the spiritual life and character of each student, within the context of community life and Christian discipline.
3. **To assist** the personal development of each student through scriptural exposition, mentoring, and integration into local church life.
4. **To help** each student develop and apply a sound biblical and theological worldview, in order to understand and influence society.
5. **To cultivate** the gifts, talents, and ministry potential of each student within the context of the local church in preparation for future ministry.

Degree Granting Status

PBC has been granted exempt status by the State of Oregon to offer theological and church ministry degrees at the associate and baccalaureate level. Currently, the school offers Associate Degrees in four programs: Christian Humanities, Theology, Church Music, and Church Leadership Studies. Two programs lead to a Bachelor Degree in Theology or Church Music.

Transferability of Credits

The college continues to establish a growing number of formal transfer agreements with fully accredited colleges and universities so that students pursuing educational and career objectives beyond PBC will have the advantage of their credits being transferable. In addition, several graduate schools are currently accepting our Bachelor Degree toward post-graduate study. Students desiring to transfer their PBC credits to other institutions are responsible for determining the requirements of the institution and program to which they plan to transfer.

Transfer Policy

PBC will accept transfer credits for courses within the general boundaries of its programs. The course must be directly related to a specific class in our curriculum or compatible with the general subject matter of PBC programs. The following guidelines will serve to amplify this:

1. Transfer credits will be granted only when the Registrar's Office receives an official transcript from the other school. Unofficial transcripts will not be accepted.
2. Credits may be transferred from other institutions on a course-by-course basis.
3. PBC will accept up to 50% of transfer credits toward a degree. 32/64 credits must be completed at PBC to receive a PBC Associate's Degree and 64/128 credits must be completed at PBC to receive a PBC Bachelor's Degree.
4. PBC will accept credit for courses in which a student obtained a "C-" or better grade. Appeals will only be accepted from International Students, whose grading systems differ from the United States.
5. PBC operates on a semester-hour system. Courses transferred in from schools that operate on a quarter-hour system will be transposed to semester hours using a 3/2 ratio.
6. PBC will only accept courses that are above a 100 level (courses designated ENG 90, MAT 95, etc. will not be transfer in).
7. PBC will not accept AP course credit (credit usually granted by high schools).
8. When evaluating transcripts for the transferability of course credit, PBC will first consider courses from the student's previous transcripts to fulfill PBC degree requirements. Once transcripts have been assessed for fulfilling degree requirements, remaining courses will be evaluated for fulfilling elective requirements in PBC degrees.
9. When transferring in courses to fulfill a PBC degree requirement:
 - a. If a PBC course is worth more credits than its transfer course then only the credits earned at the other institution will be granted. It would be the school's prerogative as

to whether the student would be required to receive more instruction in that subject area.

- b. If a PBC course is worth fewer credits than its corresponding course then only the amount of credits allowed by PBC for that subject area will be transferable.
10. When transferring in courses to fulfill a PBC degree elective, the total number of credits transferred in will be limited by the PBC maximum elective policy (see chart under “Transferability of Elective Courses”).
11. If Practicum/Apprenticeship credit is given by a school for ministry experience and indicated on a transcript, PBC will accept credit for that transfer (within the limits of the policies listed above).

Courses transferred in will be indicated in Populi, student information system, in the student’s degree audit. Students will receive notice by email when that information is available for them to view in their student record.

Veterans: Any student receiving GI Bill education benefits while attending Portland Bible College is required to obtain transcripts from military training and all previously attended schools and submit them to the school for review of prior credit.

Veterans

Most PBC programs are approved for VA educational benefits®. Veterans and eligible dependents should contact the Registrar so their enrollment can be certified to the VA. Online Courses and Extension Campus programs cannot be approved for VA educational benefits®.

Prior Learning for Veterans:

Any student receiving GI Bill® education benefits while attending Portland Bible College is required to obtain transcripts from military training and all previously attended schools and submit them to the school for review of prior credit.

International Students

This school is authorized under Federal Law to enroll non-immigrant alien students.

Association and Accreditation

PBC serves under the leadership of the governing body of elders at Mannahouse. This unique relationship between the college and the local church has been the basis for its strength and effectiveness. Currently the appropriate accrediting associations do not make sufficient provision for local church governed colleges, thus PBC has not been able to pursue accreditation. However, it is committed to instructional and academic excellence and thus enjoys many of the benefits of accredited colleges. PBC is endeavoring to maintain its commitment to its ecclesiastical standards while nurturing a growing academic reputation. As a ministry of Mannahouse, formerly City Bible Church, college faculty and administrators feel the school is uniquely equipped to train students for life-long service in the context of their local church community.

Online Courses – Credit

Many PBC courses are now available online. All of these courses can be taken for credit and function as sections of our live classes in a parallel fashion. Designed to duplicate the classroom experience, students listen to audio lectures that are combined with PowerPoint, take tests, turn in homework, and interact with other students and faculty in interactive forums.

Students will be able to complete an Associate in Theology along with a Bachelor in Theology degree entirely online. Courses are provided online for the same cost as live courses and are only offered in the same semester as their live counterpart, with the exception of a few courses during the summer. Please refer to the PBC website for more information, and to request an online course prospectus.

Online Courses – Independent Study

Students can also audit online courses. Students gain access to all the teacher's lectures and can download student notes. This is different from the credit courses, in that there are no tests, no assignments, no due dates, and no interaction with the instructor or other students in the course. This is an independent study that you cannot receive college credit for; however, it is the perfect solution for individuals who are looking for self-guiding Bible Studies that will deepen wisdom and expand knowledge of the Bible. Please refer to the Portland Bible College website for more information.

Academic Policies

Classification of Students

Freshmen: Those having completed less than 28 semester credits

Sophomores: Those with a minimum of 28 semester credits completed and having at least 56 grade points.

Juniors: Those with a minimum of 60 semester credits completed and having at least 120 grade points.

Seniors: Those with a minimum of 92 semester credits completed and having at least 184 grade points.

Advanced Students: Those with a minimum of 128 semester credits including transferable credits, if any.

Full-Time Students: Those carrying an academic load of at least 12 semester credits or more. The minimal course load to maintain a two or four year track is 16 credit hours per semester.

Part-Time Students: Those carrying 11.5 semester credits or less.

Grading System

A	100-94%	Superior Scholarship
B	93-86%	Above Average
C	85-78%	Average
D	77-70%	Below Average
F	Below 70%	Failing
P	Passing grade with credit	
WP	Withdrawal with passing grade	
WF	Withdrawal with failing grade	
I	Incomplete. After two weeks following the close of a semester, unsatisfied incompletes shall be recorded as failures.	

Honor Roll

Full-time students that earn a grade point average of 3.50 attain superior academic standing.

Academic Honors	
Cum Laude	3.50-3.74
Magna Cum Laude	3.75-3.89
Summa Cum Laude	3.90-4.00

Academic Probation

Students failing to maintain a GPA of 2.00 at PBC or their previous educational institution are placed on academic probation at the beginning of the following semester. The student will remain under academic

Grade Point Average	
Grade	GPA
A+	4.00 grade point credits given
A	4.00 grade point credits given
A-	3.67 grade point credits given
B+	3.33 grade point credits given
B	3.00 grade point credits given
B-	2.67 grade point credits given
C+	2.33 grade point credits given
C	2.00 grade point credits given
C-	1.67 grade point credits given
D+	1.33 grade point credits given
D	1.00 grade point credits given
D-	0.67 grade point credits given
F	0.00 grade point credits given

A student must maintain a grade point average of 2.00 to progress to the status of Sophomore, Junior, or Senior. For earning a grade of A+ or A in a 3-credit course, the student will receive 12 credit points; for receiving a grade of C he will receive 6 credit points, etc.

probation for no longer than one semester or until such time as the Dean deems that the quality of work meets the minimum GPA of 2.00.

At the end of the semester the Dean will determine if the student should continue or be dismissed for unsatisfactory progress. If the student is allowed to continue, they will be expected to participate in an academic accountability program designated by the Dean.

A \$150 fee will be charged for participation on this program. It will be necessary for that student to earn a semester GPA and an accumulative GPA of 2.00 to be taken off probation. Those receiving VA benefits must meet these requirements by the end of their probationary semester or the VA will be notified. After dismissal, a student may request readmission by writing a letter to the Dean who will determine if the request should be granted.

Student Records

The student's academic file is handled in a confidential manner. Student records are made accessible to certain authorized state and federal personnel. Every effort is made to make records available to students within a reasonable amount of time.

Students will be given a secure login to access their educational records online. The records will be updated in a timely manner at the end of each semester.

If a student believes that a grade for an assignment or course was inappropriate, they should discuss the matter with the instructor. If a student believes the grade is inappropriate due to issues unrelated to the quality of the work, then they may appeal in writing to the Dean. This appeal must be made in a timely manner; that is close to the time the student was notified of the grade in question. The Dean may make the final decision or refer it to the faculty, particularly if the Dean is the instructor involved. In this case the faculty's decision is final.

VA Status Requirements

Veterans and eligible dependents should contact the Registrar so that their enrollment can be certified to the VA. Students who are receiving VA educational benefits are responsible to immediately notify the Registrar of any course or program changes.

Classes

Each on-campus class session is 50 minutes in length. All required classes are concluded by noon each day (with the exception of some music classes), leaving the afternoon for student employment. Each semester consists of 16 weeks of instruction for on-campus students and 14 weeks for online students.

Class Attendance

Students are permitted unexcused absences equal to the number of hours the class meets each week. For example, a 3 hour class would permit the student 3 discretionary absences in one semester. Each absence above this limit will be considered unexcused (unless excused according to the student handbook procedure), and will deduct 3 percentage points from the students final grade in the course. Three unexcused tardies will be equivalent to one unexcused absence. If at any time a student is absent more than one-third of the total class hours for that course, he/she will be automatically withdrawn from that course. A student must attend at least two-thirds of the number of class sessions or credit will not be allowed, regardless of the reason.

Procedures for Dropping Classes

Changes in course registration are to be made by the end of the second full week of classes in each semester. No change of courses may be made after this time.

Graduation Requirements

Requirements for graduation are: a completion of 64 prescribed semester credit hours for a two-year Associate Degree and 128 prescribed semester credit hours for a four-year Bachelor Degree. Students must maintain a minimum cumulative GPA of 2.0 with no outstanding financial obligations to PBC to graduate. Students are required to submit a graduation petition form during matriculation to indicate their plans to graduate that semester.

Withdrawal from College

Any student desiring to withdraw from the college should notify the Dean and the Registrar. With the Dean's approval, the student will be given a final grade of WP (withdrawal with passing), except for courses where the student has failing or incomplete work. If the student is failing then they would receive a final grade of WF (withdrawal with failing). A student who fails to notify the Dean and Registrar to receive approval for withdrawal will receive an automatic final grade of WF in all classes.

The college reserves the right to request the withdrawal of students whose conduct is deemed inconsistent with the standards of the college. All such students must have the approval of the Dean to re-enter school.

Final Examinations

Students are required to take final examinations as specified in the course syllabi. Final exams are given in the last week of each semester.

Repeated Courses Policy

Students may receive credit only once for a class. Students may retake classes if they received a grade of D+ or below. Both grades will show in a student's transcript but only the most recent grade will be applied to term and cumulative grade point average. There is no limit to the repeat of failed courses, unless a student has earned a passing grade (D- or above) in two attempts of a course, then a student may not repeat that course any additional times unless they appeal to the registrar's office. Once a degree or certificate has been conferred, class grades as recorded are final and not eligible to be repeated. Students receiving VA benefits need to be aware that the VA will not pay for repeats of successfully completed courses.

Online Campus Additional Policies

Lecture Watching Policy: Each student will be responsible to listen to all Lectures. The Learning Management System tracks your completion of the Lecture files. The student's grade will be lowered by 1% per each unwatched video. Students that skip more than one-third of course lectures will be automatically withdrawn from the course, even with a passing grade.

Submitting Assignments Online: All assignments must be submitted online in the electronic drop box. Only one file will be accepted for each dropbox item. All papers are required in MLA Format and

appropriate usage of grammar and spelling is expected. All papers submitted in the dropbox must be in Microsoft Word or PDF file-formats. If you use Apple Pages or Open Office, you must convert your documents into a .doc or .pdf file type. For instructions on how to do this, please navigate to the Resources Icon > select Additional Resources folder > choose the file “Converting Files to Word Format.”

Grading Policy: Tests taken on time will be graded within one week of their due date. Correct answers on tests are released to the student after all tests have been graded and can be viewed back under the Test Icon. Papers will also be attempted to be returned to the student in this time-frame, but may take longer depending on number of students and length of paper. Comments on papers can be found by returning to the original drop box of the assignment.

Late Assignment Policy: Assignments and Tests must be turned in by 11:59pm on the day they are due (Pacific Standard Time). For each week that an assignment or test is late, it will receive a reduced grade (from an A to a B, etc). An assignment will be considered late unless the student has prior permission for a later due date. No assignments will be accepted after the end of the semester. Students will be locked out of Tests that are not taken on-time and must contact the teacher directly in order to notify them they missed the deadline and request it be unlocked.

Academic Ethics Policy: Academic dishonesty is a serious matter and the consequences may range from a failing grade for the assignment or exam, a loss of course credit to dismissal from school. Plagiarism is claiming the work of others as your own without specific acknowledgment. PBC requires the MLA Citation Style to avoid such issues. A student should assume that the final form of required work being turned in is meant to represent their own efforts and written in their own words. Tests taken online are intended to be taken from memory without the use of books, study guides or student notes.

Technical Requirements: In order for the lectures to display correctly on your computer, please make sure that you are operating the latest version of Adobe flash player and either Internet Explorer or Firefox with JavaScript enabled. If the lectures are not working for you please download these programs free of charge by going to the Help Tab (top right of page) and click the links under the header “Requirements and Download Resources for Edvance360.” If you have technical difficulties or errors during the term, please submit a Help Desk Request and someone will respond within 24 hours.

Withdrawal Policy: Within the first two weeks of a semester a student may add or drop any course. Fees associated with courses will not be refunded, but a schedule of refunds for tuition is available on the PBC website and from the Finance Officer. Unofficial withdrawals (withdrawal without notification) will result in failing grades and full tuition costs.

Academic Credit Policy: This online course duplicates PBC on-campus education. All of the same elements are present. Successful completion of this course with a grade point of 2.0 or better will allow you to accumulate academic credits toward Associate and Bachelor degrees at PBC. **Additional Policies and more detailed information are listed in your Course Resources Tab in the PBC Online Classroom.

Student Life

PBC offers a variety of rich Christian life experiences. Dormitory life provides the opportunity to develop life-long friendships. Praying together, eating in the cafeteria, and attending small groups are just a few of the dynamics students share as part of their community experience. Student parties and ultimate frisbee are a reminder that there are times just for fun.

Prayer and worship are core values in the lives of PBC students. As a result, students often become committed to regular intercessory prayer. Student led worship is a vital part of the chapel each week. It is an impressive sight to see students from all over the world lifting their hands and hearts in adoration to God. The students look forward to chapel as the highlight of the week.

The search for sound biblical doctrine extends beyond the classroom walls and into small groups, the cafeteria, discussions, and prayer meetings often held in the student lounge. Professors make themselves accessible to students, and students are able to take advantage of the mentoring relationships that start in the classroom.

Student life includes active participation in the local church. Learned biblical principles are made applicable in real-life ministry responsibilities. This keeps the students abreast with the life of the local church, and enables them to incorporate experience with knowledge in preparation for ministry.

In a word, student life at PBC is about growth. Through academic and biblical study, friendships, mentoring relations, chapel, and dorm life, the student grows personally, socially and spiritually. By graduation, every student testifies about the enormous changes—the growth—they’ve experienced while attending PBC.

Spiritual Life

It is the expressed purpose of Portland Bible College to contribute to the spiritual lives of the students as well as their academic lives. Each class begins with prayer, and is directed toward the development of a deeper Christian walk. Each student is urged to maintain a daily devotional life and encouraged to attend student led prayer meetings.

Chapel services are often the highlight of the week. They provide opportunity for a wide variety of experiences including student participation, intense worship, outside speakers and ministry by the faculty and church leadership. Other special services are held each semester usually featuring well-known Christian leaders. These services are required for all full-time students.

All students are required to attend the services of Mannahouse. If they are from another church in the local community, they are then required to attend its regular services.

Conduct

Christian standards of conduct are expected of all students. The student’s registration is regarded as consent to abide by the rules of the college which are listed in the Student Handbook. We know every student is different. Having a common set of guidelines enables students to live in the dorms in harmony. Any violation of rules by a student may result in discipline. Matters considered to be serious will be dealt with by the Dean and his decision to discipline, suspend, or dismiss will be final.

Employment

The college class schedule and fee schedule have been arranged for the benefit of students needing to work their way through school. Most students are able to find a good part-time job in the Portland area, and the city bus line runs within one block of the campus making transportation to and from work easily accessible. Full-time students carrying 12 credits or more will be permitted to work only part-time; which is defined as 20-30 hours a week. However, exceptions may be made for students with good academic records. This restriction is not to financially handicap the student, but to help them keep their academics a priority.

Living Accommodations

All full-time single students are required to live in the dormitories with the following exceptions: students coming from other churches in the Portland area and students from Mannahouse, who live with their families. Also, exceptions are sometimes granted for students who are older or have other extenuating circumstances.

Facilities

PBC occupies the majority of the 32-acre Mannahouse site. The campus includes a large gymnasium, chapel, four dormitories, an administration building, dining hall, library, music MIDI lab, Keyboard lab and practice facilities, and classroom building. Modern audiovisual equipment is used to facilitate effective and progressive teaching methods.

Campus Safety

It is our goal to provide for a pleasant and peaceful experience to all who reside here or visit our campus. Mannahouse Public Safety is at your service 24 hours a day, throughout the week, as well as on weekends and holidays. Well-trained officers can help with first aid or assist in any other emergency. Each dorm is equipped with electronic access locks that allow entry only to the residents of that dormitory. Since our campus is open to the public, it is advised to be responsible for your belongings and not to leave them unattended.

Campus Accessibility for Disabled Individuals

The majority of the buildings and facilities on the PBC campus are accessible to individuals with disabilities. Please be aware that the elevation change between some areas of our campus is 150 feet.

Parking Facilities

Parking on campus is plentiful, and is conveniently located near the dormitories and classroom buildings. We ask that you respect the speed limit and signs that are posted around campus. In order to park on campus, all full-time and part-time students need to register their vehicles with the Public Safety Department and post a permit on their back window. Visitors are not required to obtain a permit. Please refer to the Student Handbook for additional information regarding parking.

Recreation

Facilities on campus presently include the gymnasium, volleyball and basketball courts, and soccer fields. Nearby public parks also enhance the recreational possibilities. PBC sponsors a basketball team that competes at an intercollegiate level. PBC is a member of the ACCA & the NCCAA.

Student Ministries

PBC is a church-oriented college, thus all students, unless coming from another church in the Portland area, attend and participate in the ministry activities of Mannahouse. Areas of available ministry include: Evangelism, Youth Ministry, Inner-City Outreach, Missions, International Ministries, Mannahouse Christian Academy, Prison Ministries, Children's Ministry, Worship Teams, and Audio-Visual Services.

In addition to the numerous local outreach activities available to students, during the summer months teams from Mannahouse are sent for short-term service, to various locations, including, but not limited to: Northern Ireland, England, Germany, Japan, Jamaica, Puerto Rico, South America, Finland, Holland, Australia, Malaysia, New Zealand, Southeast Asia, Canada, Mexico, Romania, Brazil, Italy, Greece, Spain, and various areas in the United States.

Church Life Practicum

Mannahouse, in partnership with PBC, has initiated an intensive program to involve all freshmen and sophomores, who are not from other Portland area churches, in its weekly ministries and activities. Students will be coached in finding a meaningful place of "hands-on" involvement in the function of the church.

Ministry Apprenticeships

The Ministry Apprenticeship Program is designed to provide third and fourth-year students with a more significant coached ministry involvement, to clarify and nurture their gifting and calling while releasing ministry to the Body of Christ. Satisfactory involvement in this program is a graduate requirement.

Calendar

Fall 2021

PORTLAND CAMPUS		ONLINE CAMPUS	
Enrollment Deadline	August 6 th	Enrollment Deadline	August 30 th
Dorms Open	August 14 th	Online Term Begins	August 31 st
New Student Orientation	August 16 th -17 th	Last Day to Add/Drop a Course	September 21 st
Entrance Exams	August 16 th	Last Day to Withdraw from a Course	November 23 rd
International Student Orientation	August 17 st	Last Day of Classes	December 13 th
Opening Chapel	August 18 th		
First Day of Classes	August 23 rd		
Labor Day - Holiday	September 6 th		
Last Day to Add/Drop a Course	September 7 th		
Veterans Day - Holiday	November 11 th		
Last Day to Withdraw from a Course	November 22 nd		
Thanksgiving Break-Holiday	November 25 th -26 th		
Final Week of Classes	December 6 th -10 th		
Final Chapel	December 10 th		

Spring 2022

PORTLAND CAMPUS		ONLINE CAMPUS	
Enrollment Deadline	January 12 th	Enrollment Deadline	January 24 th
Dorms Open	January 15 th	Online Term Begins	January 25 th
Martin Luther King Day – Holiday	January 17 th	Last Day to Add/Drop a Course	February 15 th
International Student Orientation	January 18 th	Last Day to Withdraw from a Course	April 19 th
New Student Orientation	January 18 th	Last Day of Classes	May 9 th
Classes Begin	January 19 th		
Opening Chapel	January 21 st		
Last Day to Add/Drop a Course	February 2 nd		
Presidents' Day - Holiday	February 21 st		
Spring Break	March 21 st -25 th		
Last Day to Withdraw from a Course	April 27 th		
Final Week of Classes	May 9 th – 13 th		
Final Chapel	May 13 th		
Commencement Ceremony	May 13 th		
Spring Reception	May 14 th		

Current as of August 2021. All dates are subject to change.

Administration and Faculty

Administration

Marc Estes, **President**

Ken Malmin, **Dean**

Glenda Malmin, **Dean of Women**

Jason and Angie Prosser, **Campus Pastors**

Clarissa Marín, **Registrar/International Student Advisor**

Kandice Serrano, **Admissions/Assistant to the Registrar**

Joy King, **Placement Pastor**

Jeremy Koepke, **Music Department Administrator**

Sarah Nashif-Tan, **VP of Institutional Innovation**

Jeneisha Hastings, **Online Curriculum Developer**

Carlos Campa, **Spanish Program Administrator**

Mike Arnold, **Athletics Director/Head Basketball Coach**

Matt McCaul, **Student Services Coordinator**

Faculty

Rachel Arnold

Travis Arnold

Carol Bouschor

Edmund Bouschor

Derrill Corbin

Jessica Dickinson

Marc Estes

Annalise Hutley

Lanny Hubbard

Kim-Maree Janzen

Mark Jones

Brian Lawrence

Glenda Malmin

Ken Malmin

Carlos Marín

Trent Meistrell

Sarah Nashif-Tan

Melissa O'Neal

Aaron Panganiban

Kandice Serrano

Seth Sokoloff

Jess Strickland

Isaac Tarter

Katrina Tarter

President

Marc Estes, President/Adjunct Professor of Theology

Pastor Marc Estes and his wife Susan are the Lead Pastors of Mannahouse located in Portland, Oregon. They have served for over 25 years and functioned in a variety of roles over the decades. The roots of

their hearts run deep for all people and they have given their lives to helping people find Jesus and reach their full potential in Christ.

Deans

Ken Malmin, Dean

Bachelor of Theology

Ken came to PBC from Oral Roberts University in 1971. Ken is from a family of ministers, his father and grandfathers also being in the ministry. Immediately after graduating from PBC, he began teaching there. Ken also serves as an executive pastor and elder at *Mannahouse, formerly City Bible Church* and is on the Apostolic Leadership Team of *Ministers' Fellowship International (MFI)*.

Ken has co-authored five textbooks, which are used in the classroom at PBC and around the world. He is known for his ability to illuminate scripture and doctrine with precision, while at the same time making it personally applicable and understandable.

Glenda Malmin, Dean of Women

Glenda is the Dean of Women at PBC, as well as an instructor. She is known for her counseling abilities and her sensitive approach to real life issues. Glenda is a sought after speaker for women's conferences around the world, and is a gifted communicator with a strong prophetic message. She has also authored four books that reflect her heart to see women rise to be who God has called and anointed them to be.

Faculty & Staff

Mike Arnold, Athletic Director/ Head Basketball Coach

Master of Science, C.S., C.S.

Mike graduated from Truman State University with his Master's Degree in Exercise Physiology in 1988. He completed his Ed.S degree requirements in 1994 with a year-long internship at the University of Portland in Athletic Administration. He has been coaching basketball for 30 years and has experience at varying levels from elementary school to NCAA Division I and the Portland Trail Blazers. His most recent teams won over 71% of their games and his graduation/transfer rate was over 92%. Mike has been selected as "Coach of the Year" three times in his career. He has taught at Clark College in Vancouver, WA for 24 years and in 2013 he was honored with the Exceptional Faculty Award for that school year.

Mike has always stated that his coaching passion is based in the desire to serve the mission of sharing the Gospel of Christ and work with young men in a very formative time in their life. To train, counsel, and mentor athletes to serve Jesus while engaged in competitive setting provides an exceptional opportunity for them to examine, develop, and grow their faith. Helping players to learn to work together, to experience the highs and lows of success and failure, and to learn to recognize the hand of God in their everyday lives, makes every day exciting and rewarding.

Mike and his wife Cindy served as youth pastors in a missionary church in Alaska for three years and both have felt called into education as their mission field. They have two daughters McKenzie Rae and Maggie Rose and have attended Mannahouse for nearly 20 years.

Rachel Arnold, Teacher/ Online Curriculum Technician

Bachelor of Theology, Bachelor of Health Science (Physiotherapy), Associate of Church Leadership

Rachel studied Physiotherapy at Auckland University of Technology and then worked at Auckland City Hospital in New Zealand. She attended PBC from 2009-2015 and began working in the PBC Office while studying. She is married to Travis and has three beautiful children. Rachel is passionate about seeing Christians grow in their knowledge of God and in their relationship with Him.

Travis Arnold, Professor of Theology

Master of Arts in Biblical and Theological Studies, Bachelor of Theology

Travis graduated from PBC in 2007. After graduating he came on staff at Mannahouse as Executive Assistant to Dr. Frank Damazio. In 2008 he returned to PBC to teach full time. His passion and drive is the cause of the Local Church and his calling is to teach the Word of God.

Carol Bouschor, Adjunct Professor of Theology

Master of Education

Carol received her Masters of Education from Portland State University in 1974. She and her husband, Edmund, are the founders and directors of the Language and Culture Institute in Oregon (LCIO). Carol has a passion and vision to teach people from many different nations the English language, as well as the Bible. Through LCIO, she has been able to help many students, once very limited in the English language, to go on from there to pursue further studies at universities, colleges, and undertake various business endeavors. Edmund and Carol are members of Mannahouse and are actively involved in helping those around them. Along with their staff at LCIO, Edmund and Carol have assumed responsibility for the ESL program of PBC.

Edmund Bouschor, Adjunct Professor of Theology

Master of Education

Edmund received his Masters of Education from Portland State University in 1972. He and his wife, Carol, are the founders and directors of the Language and Culture Institute in Oregon (LCIO). He has a passion and vision to teach people from many different nations the English language, as well as the Bible. Through LCIO, Edmund has been able to help many students, once very limited in the English language, to go on from there to pursue further studies at universities, colleges, and undertake various business endeavors. Edmund & Carol are members of Mannahouse and are actively involved in helping those around them. Along with their staff at LCIO, Edmund and Carol have assumed responsibility for the ESL program of PBC.

Carlos Campa, Spanish Program Administrator

Bachelor of Theology, Associate of Applied Science in Architectural Design, Associate of General Studies

Originally from Tijuana, Mexico, Carlos moved to the U.S. planning to finish his Architectural Design degree in the Northwest, only to find out that God was calling him to go to Portland Bible College afterwards. After graduating with a Bachelor of Theology in 2014, he took a job as an ESL Paraeducator in the public school system, where he found a passion for sharing the love of Christ to young international students through tutoring and mentoring. He has been leading the Spanish Sunday Gathering of Mannahouse Mill Plain since 2013, and in 2015, Carlos joined the PBC Online team as the Spanish Program Admin. He is excited to be a part of something that empowers ministry leaders to share, with sound doctrine, the truth of the Gospel to the nations.

Jeneisha Hastings, Curriculum Developer

Bachelors of Church Music and Associates in Arts and Sciences

Jeneisha grew up in the greater Seattle area as a pastor's kid. In 2014, Jeneisha received her Associates of Arts and Sciences with an emphasis in Humanities from Everett Community College. She then was going to continue onto a music school in Seattle, but felt God calling her to Portland instead. She attended Portland Bible College from 2014-2018 and joined the staff in a part time capacity as part of the growing online team during her junior year. After graduating with her Bachelors of Church Music she became full time as a Curriculum Developer.

Lanny Hubbard, Professor of Theology

Master of Arts in Exegetical Theology; Bachelor of Theology

Lanny was raised in the Evangelical United Brethren Church and later attended the Foursquare Church during his college years. After a three year military duty he entered PBC completing his studies and graduating in 1979 with a Bachelor of Theology Degree. Lanny went on to complete a Master of Arts in Exegetical Theology at Western Seminary. He has functioned as a teacher at the college since 1978 and is highly respected both as a teacher and pastor at Mannahouse.

Lanny currently lives in Vancouver, Washington with his wife Joanne. They have three children who are graduates of PBC and who are currently working in ministry positions with their spouses.

Annalise Hutley, Adjunct Professor of Theology

Bachelor of Theology

Annalise grew up at Mannahouse. She has served in Mannahouse Youth ministries, formerly known as Generation Unleashed, for the past eight years. Throughout this time she has served as the leader for the high school outreach program of Mannahouse Youth, formerly known as GU, and Jr. High Pastor for the Mill Plain Campus. Currently she serves as the Young Adult Pastor at the Mill Plain Campus.

Annalise graduated from PBC with a Bachelor of Theology. She loves people with all her heart and is dedicated to seeing Christians live to their fullest potential in Christ by walking surrendered to Him each and every day.

Mark Jones, Adjunct Professor of Theology

Dr. Mark Jones has been an essential part of the leadership and prayer ministry at Mannahouse. Mark is an elder at Mannahouse, and oversees Prayer Ministries and All Things New. His ministry role at the church is voluntary, as he is a full time family dentist. His remarkable enthusiasm and excitement for prayer is both contagious and faith-building.

Joy King, Placement Pastor

Joy is excited to be back home at Mannahouse and to bring over 15 years of multifaceted experience to PBC as the new Director of Placement. She first came on staff back in 2000, assisting the Evangelism Department and Pastoral Staff with special events, conferences, simulcast, and the Eternity Production. During that time, she has also volunteered in Children's Ministry, Young Adults,

and Impact until she packed up to move across the country with a church plant team in 2007 to New York City.

While in New York she worked at a prominent national newspaper, was a part of the worship team, led the children's ministry team, and served the Lead Pastor with administrative support. Joy and her husband Nick got married in 2009, and now have two beautiful children: Caeden, Elliot Olivia, and two fur babies named Zuzu and Zoe. Since moving back to the NW in 2015, Joy and Nick have also served in Mannahouse Youth as connect group leaders, and both have a heart and passion to see the next generation of leaders raised and equipped to find their purpose and fulfill the call of God on their lives, wherever in the world it may lead them.

Jeremy Koepke, Music Department Administrator/ Professor of Music

Bachelor of Church Music

Jeremy is the School of Worship Administrator at PBC, and also serves on the Mannahouse Worship and Creative Arts staff. He graduated from PBC with a Bachelor of Church Music Ministry and has faithfully served the church ever since. Jeremy has had the privilege of traveling to several nations around the world ministering through worship, as well as being involved in various international ministry and worship teams. He is passionately dedicated to seeing Christ-centered, presence-driven worship, and art expressions in the local church. Jeremy and his wife, Lori, have four children and live in Vancouver, Washington.

Brian Lawrence, Adjunct Professor of Music

Bachelor of Science - Computer Science

Brian graduated from Portland State University with a degree in Computer Science. He is currently the manager of the Audio Department for Mannahouse. Brian has been working on live sound and recording for more than twelve years and has a passion for training others.

Carlos Marin, Adjunct Professor of Theology

Master of Business Administration; Bachelor of Science

Carlos and his family joined Mannahouse in 2003. Since then, Carlos' leadership skills have been appreciated at Mannahouse as the Human Resource Administrator, as well as at PBC as the School Administrator.

Carlos brings a blend of education, ministerial, and work experience to PBC. His educational background includes a B.S. in Organizational Leadership from Biola University and an MBA from George Fox University. His ministerial experience encompasses a wide variety of positions in youth ministry, worship leading, and as the International Hispanic Youth Overseer for Victory Outreach International, and Associate Pastor at Comunidad Cristiana Nueva Esperanza in Los Angeles, CA. He also worked as the Director of Legal Services for Hopes Gift International and has been working in the High Education Administration for the last nine years at the Peter F. Drucker Graduate School of Management and George Fox University. He resides in Happy Valley, Oregon with his wife and their two daughters.

Clarissa Marin, Registrar/ International Student Advisor

Bachelor of Management and Organizational Leadership

Clarissa graduated from George Fox University. She and her family joined Mannahouse in 2003. Clarissa worked in the field of education for ten years before joining the Mannahouse staff. She joined

the PBC staff in 2010 as Registrar and International Student Advisor. She has a passion to see young people equipped and succeed in life.

Sarah Nashif-Tan, Vice President of Institutional Innovation

Masters in Business Administration; Bachelor of Government and International Politics

Sarah grew up at Mannahouse and has worked in several different roles at the church including Generation Unleashed Coordinator, Executive Assistant for Pastor Frank and now she has been tasked to launch the Online Program for PBC.

Sarah spent several years in Washington DC, where she graduated summa cum laude with her Bachelor's in Government and International Politics from George Mason University. After getting her Bachelor's, she also spent one year attending PBC. She then attended George Fox University, where she completed her Masters in Business Administration (MBA) in June 2010.

Sarah loves work roles that involve launching or starting new endeavors. Roles she has had in the past include Legislative Aide for Oregon Legislature, Intelligence Analyst for US Government, Account Executive for a consulting firm, and Campaign Manager for the Parental Notification Campaign.

Sarah has traveled to 25 countries, including Egypt, Uganda, China and through Europe. She believes that people are called to be Daniels to their generation and is passionate about being a lifetime learner and living the adventurous life. She and her husband Wesley live in Portland along with their two sons.

Angie Prosser, Campus Pastor

Bachelor of Theology

Angie (Malmin) Prosser was born and raised at Mannahouse in Portland, Oregon. She graduated from PBC with a Bachelor's in Theology in 1999, and served on PBC staff as the International Student Advisor from 1999 until 2004. She married Jason Prosser in 2000, and in 2004, they were sent by Mannahouse as missionaries to Phnom Penh, Cambodia.

While in Cambodia, Jason and Angie served as missionary staff at New Life Fellowship. Angie counseled and cared for women and young couples. She also served as the worship pastor for 9 years and led LIFE Band in producing 5 live worship albums.

At the beginning of 2021, God called Jason, Angie, and their three children to return to Portland, Oregon, and serve as campus pastors at PBC.

Angie's joy is raising up young people to fulfill their God-given calling and purpose.

Jason Prosser, Campus Pastor

Bachelor of Theology

Jason was born and raised in a Christian home in Hamilton, Canada. After being married to Angie (2000) and graduating Portland Bible College, (Bachelor of Theology, 2002) he and Angie moved to Phnom Penh, Cambodia, as missionaries from Mannahouse.

In Cambodia, Jason worked at New Life Fellowship, to raise up pastors and leaders through personal relationships and various ministries that he helped to pioneer. The years that he spent in Cambodia were very rewarding, and at times, quite challenging. They were also growing and stretching years, filled with the faithful presence of Jesus.

After more than 16 years in Cambodia, the Lord led he and Angie to move back to Portland with their three children.

Jason's joy is to see young people grow and be transformed by the presence of God and the Word of God, and then released into all that God has destined for them.

Kandice Serrano, Admissions/Assistant to the Registrar

Bachelor of Theology

Kandice was born and raised up in Mannahouse. She graduated from Portland Bible College in 2018 with a Bachelor of Theology. Shortly after graduating Kandice married PBC alumni Federico, and they live in Portland together. Kandice works in several roles at the college and in the congregation, including, Assistant to the Registrar, Admissions Advisor, Adjunct Professor and Children's Pastor at the Downtown campus. She enjoys the opportunity to work with a wide range of ages and to see them raised up in the church as the next generation of leaders.

Matt McCaul, Student Services Coordinator

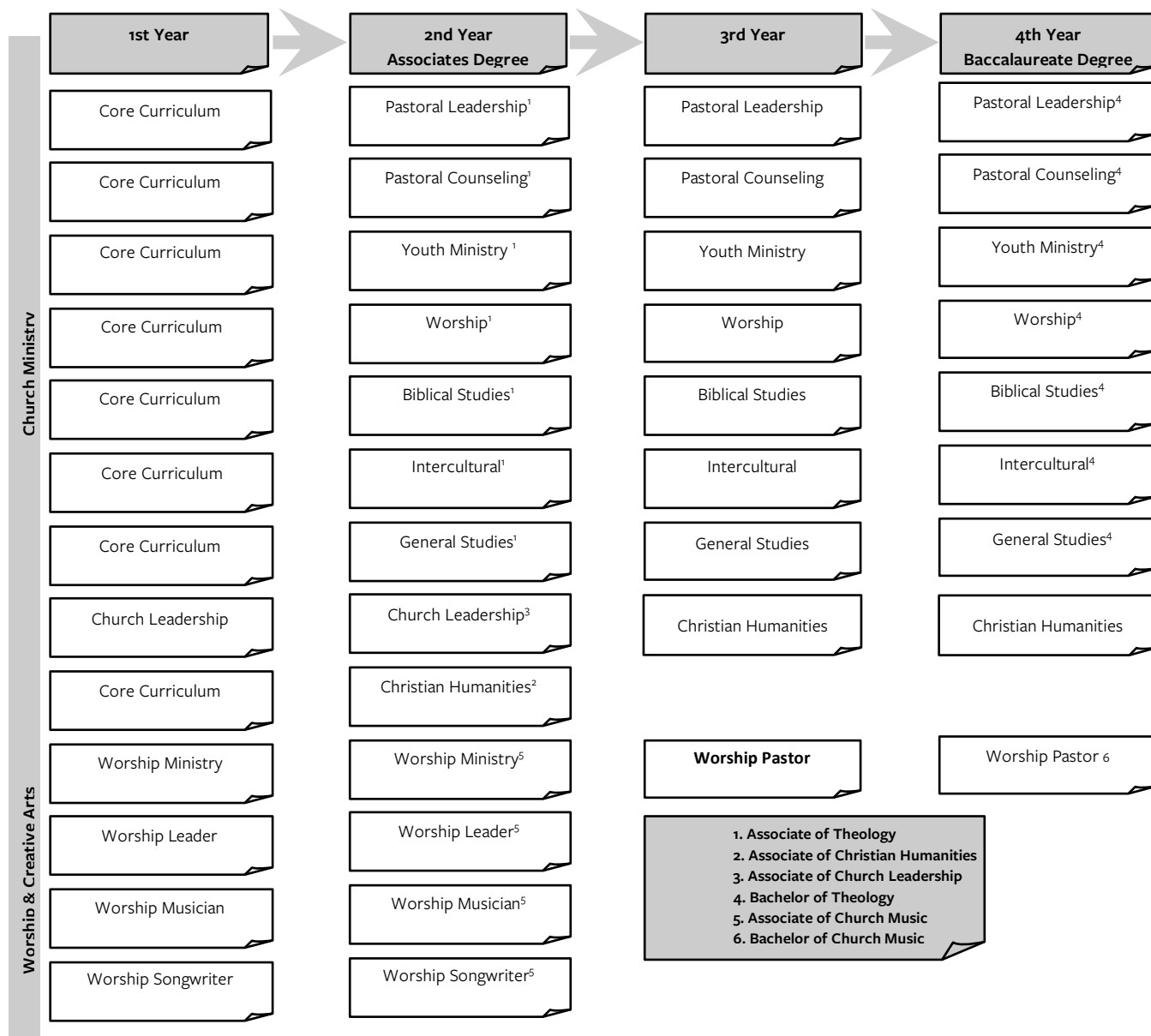
Bachelor of Theology

Matt is originally from Eugene, Oregon, and having lived in both Cambodia and Mexico, Matt has spent more time outside of the United States than in it. He graduated from PBC in 2011 with a Bachelor of Theology with an emphasis in Pastoral Leadership. He and his wife Lena were pastoring in Mexico until February 2020, when God called them back to Portland. Matt is passionate about innovation in the local church, discipleship, and leadership multiplication.

Programs of Instruction

In the first year, a core curriculum is taken by most students regardless of future direction. We believe these courses are essential for every person's success, regardless of life direction.

Curriculum Flowchart



CHURCH MINISTRY PROGRAM

Associate of Theology

A minimum of 64 credit hours is required for the Associate of Theology (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible Study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
					Elective Credit		1
	Semester Subtotal		16-18		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness and Wellness		1	Pa 206	Decision Making		2
Is 201	Worldviews		2	Pt 206	Practicum		1
Pt 205	Practicum		1	Th 204	Covenants		3
Pt 213	Bible Research		2		Elective Credits		3
Th 215	Local Church		2				
	Elective Credits		3				
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Associate of Christian Humanities

A minimum of 64 credit hours is required for the Associate of Christian Humanities (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible Study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
					Elective Credit		1
	Semester Subtotal		16-18		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Co 201	Speech Communication		2	Bi 212	Old Testament History		5
He 201	Fitness and Wellness		1	Hi 204	History of Western Civ.		2
Is 201	Worldviews		2	Pa 206	Decision Making		2
Pt 205	Practicum		1	Pt 206	Practicum		1
Pt 213	Bible Research		2	Th 204	Covenants		3
Th 215	Local Church		2		Elective Credits		3
	Elective Credits		6				
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Associate of Church Leadership

A minimum of 64 credit hours is required for the Associate of Christian Leadership (Subject to Change)

The Christian Leadership Program is a highly flexible 2-year associate degree program intended for someone who has already had significant ministerial involvement. Applicants must be over the age of 25. Acceptance into the Church Leadership Program is by special application only. Those desiring acceptance into this program need to submit a letter of request; a resume of educational and ministerial experience, and a statement from the applicant's pastor regarding past and future leadership involvement. The program can include emphases in church leadership, biblical studies, church music, world missions, and youth ministry. The Dean will assist the student to design a program that will fit the student's ministry focus. Not every course may be available every semester.

FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Pa 313	Leading People		2	Pa 416	Building Leaders and Teams		2
Pt 213	Bible Research		2	Th 204	Covenants		3
Pt 323	Hermeneutics		3				
Th 103	Basic Doctrine		5				
Th 215	Local Church		2				
	Semester Subtotal		16		Semester Subtotal		7
PRACTICUM/APPRENTICESHIP				ELECTIVE CREDITS			
	Practicum x4		1 each		Elective Credits		33-37
	OR						
	Ministry Apprenticeship x4		2 each				
	Subtotal		4-8		Subtotal		33-37

CHURCH MINISTRY PROGRAM

Bachelor of Theology - General Studies Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – General Studies Emphasis (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
					Elective Credit		1
	Semester Subtotal		16-18		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness and Wellness		1	Pa 206	Decision Making		2
Is 201	Worldviews		2	Pt 206	Practicum		1
Pt 205	Practicum		1	Th204	Covenants		3
Pt 213	Bible Research		2		Elective Credits		3
Th 215	Local Church		2				
	Elective Credits		3				
	Semester Subtotal		16		Semester Subtotal		16
THIRD YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 336	Pauline Epistles		3
Pa 305	Pastoral Ministry		2	Bi 342	Hebrews		2
Pa 309	Homiletics		3	Pt 308	Ministry Apprenticeship		2
Pt 307	Ministry Apprenticeship		2	Soc 314	Marriage and Family		3
Pt 323	Hermeneutics		3		Elective Credits		6
	Elective Credits		4				
	Semester Subtotal		16		Semester Subtotal		16
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 425	Major Prophets		3	Bi 446	Apocalyptic Literature		3
Pa 313	Leading People		2	Hi 406	Church History		3
Psy 201	Intro to Counseling		2	Pt 408	Ministry Apprenticeship		2
Pt 407	Ministry Apprenticeship		2	Soc 412	Social Responsibility		3
Th 411	Advanced Theology		2		Elective Credits		5
	Elective Credits		5				
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Bachelor of Theology – Biblical Studies Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – Bible Emphasis (Subject to Change)

FIRST YEAR

FALL SEMESTER				SPRING SEMESTER			
Course #	Course Name	Fulfilled	Credits	Course #	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible Study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
					Elective Credit		1
	Semester Subtotal		16-18		Semester Subtotal		16

SECOND YEAR

Course #	Course Name	Fulfilled	Credits	Course #	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness and Wellness		1	Pa 206	Decision Making		2
Is 201	Worldviews		2	Pt 206	Practicum		1
Pt 205	Practicum		1	Th 204	Covenants		3
Pt 213	Bible Research		2		Elective Credits		3
Th 215	Local Church		2				
	Elective Credits		3				
	Semester Subtotal		16		Semester Subtotal		16

THIRD YEAR

Course #	Course Name	Fulfilled	Credits	Course #	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 314	Psalms		2
Bi 337	Prison Epistles		2	Bi 336	Pauline Epistles		3
Pa 309	Homiletics		3	Bi 342	Hebrews		2
Pa 313	Leading People		2	Bi 434	Writings of John		3
Pt 307	Ministry Apprenticeship		2	Pt 308	Ministry Apprenticeship		2
Pt 323	Hermeneutics		3	Soc 314	Marriage and Family		3
	Elective Credits		2		Elective Credit		1
	Semester Subtotal		16		Semester Subtotal		16

FOURTH YEAR

Course #	Course Name	Fulfilled	Credits	Course #	Course Name	Fulfilled	Credits
Bi 415	Wisdom Literature		3	Bi 432	Restoration Literature		2
Bi 423	Minor Prophets		2	Bi 442	General Epistles		2
Bi 425	Major Prophets		3	Bi 446	Apocalyptic Literature		3
Bi 443	Mentoring Epistles		2	Hi 406	Church History		3
Pt 407	Ministry Apprenticeship		2	Pt 408	Ministry Apprenticeship		2
Th 411	Advanced Theology		2		Elective Credits		4
	Elective Credits		2				
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Bachelor of Theology - Pastoral Counseling Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – Pastoral Counseling Emphasis (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible Study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
					Elective Credit		1
	Semester Subtotal		16-18		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness and Wellness		1	Pa 206	Decision Making		2
Is 201	Worldviews		2	Psy 202	Counseling Techniques		3
Psy 201	Intro to Counseling		2	Tp 206	Practicum		1
Pt 205	Practicum		1	Th 204	Covenants		3
Pt 213	Bible Research		2				
Th 215	Local Church		2				
	Elective Credits		1				
	Semester Subtotal		16		Semester Subtotal		16
THIRD YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 336	Pauline Epistles		3
Bi 415	Wisdom Literature		3	Bi 342	Hebrews		2
Pa 305	Pastoral Ministry		2	Psy 312	Advanced Counseling		2
Pt 307	Ministry Apprenticeship		2	Pt 308	Ministry Apprenticeship		2
Pt 323	Hermeneutics		3	Soc 314	Marriage and Family		3
	Elective Credits		4		Elective Credits		4
	Semester Subtotal		16		Semester Subtotal		16
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 425	Major Prophets		3	Bi 442	General Epistles		2
Bi 443	Mentoring Epistles		2	Pt 408	Ministry Apprenticeship		2
Pa 313	Leading People		2	Soc 412	Social Responsibility		3
Pt 407	Ministry Apprenticeship		2		Elective Credits		9
	Elective Credits		7				
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Bachelor of Theology - Pastoral Leadership Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – Pastoral Leadership Emphasis (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible Study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
					Elective Credit		1
	Semester Subtotal		16-18		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness & Wellness		1	Pa 206	Decision Making		2
Is 201	Worldviews		2	PT 206	Practicum		1
Pt 205	Practicum		1	Th 204	Covenants		3
Pt 213	Bible Research		2		Elective Credits		3
Th 215	Local Church		2				
	Elective Credits		3				
	Semester Subtotal		16		Semester Subtotal		16
THIRD YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 336	Pauline Epistles		3
Pa 305	Pastoral Ministry		2	Bi 342	Hebrews		2
Pa 309	Homiletics		3	Psy 202	Counseling Techniques		3
Psy 201	Intro to Counseling		2	Pt 308	Ministry Apprenticeship		2
Pt 307	Ministry Apprenticeship		2	Soc 314	Marriage and Family		3
Pt 323	Hermeneutics		3		Elective Credits		3
	Electives		2				
	Semester Subtotal		16		Semester Subtotal		16
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 425	Major Prophets		3	Hi 406	Church History		3
Bi 443	Mentoring Epistles		2	Pa 410	Pulpit Ministry		2
Ce 303	Children's Ministry		1	Pa 416	Building Leaders and Teams		2
Pa 313	Leading People		2	Pt 408	Ministry Apprenticeship		2
Pa 403	Church Administration		2	Soc 412	Social Responsibility		3
Pt 407	Ministry Apprenticeship		2		Elective Credits		4
	Elective Credits		4				
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Bachelor of Theology – Intercultural Studies Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – Intercultural Studies Emphasis (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course #	Course Name	Fulfilled	Credits	Course #	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible Study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
	Semester Subtotal		16-18		Semester Subtotal		15
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness and Wellness		1	Is 102	Intro to Missions		2
Is 101	Biblical Theology of Missions		2	Is 202	World Religions		2
Is 201	Worldviews		2	Pa 206	Decision Making		2
Pt 205	Practicum		1	Pt 206	Practicum		1
Pt 213	Bible Research		2	Th 204	Covenants		3
Th 215	Local Church		2				
	Semester Subtotal		15		Semester Subtotal		17
THIRD YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 336	Pauline Epistles		3
Pa 305	Pastoral Ministry		2	Bi 342	Hebrews		2
Psy 201	Intro to Counseling		2	Is 308	Intercultural Communications		2
Pt 307	Ministry Apprenticeship		2	Psy 202	Counseling Techniques		3
Pt 323	Hermeneutics		3	Pt 308	Ministry Apprenticeship		2
	Elective Credits		6	Soc 314	Marriage and Family		3
					Elective Credits		2
	Semester Subtotal		17		Semester Subtotal		17
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 443	Mentoring Epistles		2	Is 402	Ministry and Culture		2
Ce 213	Teaching Techniques		2	Is 404	Missions Senior Seminar		1
Is 405	Poverty and Development		2	Pa 416	Building Leaders and Teams		2
Pa 313	Leading People		2	Pt 408	Ministry Apprenticeship		2
Pt 407	Ministry Apprenticeship		2	Soc 412	Social Responsibility		3
	Elective Credits		6		Elective Credits		5
	Semester Subtotal		16		Semester Subtotal		15

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Bachelor of Theology - Youth Ministry Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – Youth Ministry Emphasis (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Ce 112	Youth Ministry II		1
Ce 111	Youth Ministry I		1	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible Study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
	Semester Subtotal		17-19		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness and Wellness		1	Pa 206	Decision Making		2
Is 201	Worldviews		2	Pt 206	Practicum		1
Psy 201	Intro to Counseling		2	Th 204	Covenants		3
Pt 205	Practicum		1		Elective Credits		2
Pt 213	Bible Research		2				
Th 215	Local Church		2				
	Elective Credits		1				
	Semester Subtotal		16		Semester Subtotal		15
THIRD YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 336	Pauline Epistles		3
Pa 305	Pastoral Ministry		2	Bi 342	Hebrews		2
Pa 309	Homiletics		3	Psy 202	Counseling Techniques		3
Pt 307	Ministry Apprenticeship		2	Pt 308	Ministry Apprenticeship		2
Pt 323	Hermeneutics		3	Soc 314	Marriage and Family		3
	Elective Credits		4		Elective Credits		3
	Semester Subtotal		16		Semester Subtotal		16
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 425	Major Prophets		3	Pa 410	Pulpit Ministry		2
Bi 443	Mentoring Epistles		2	Pa 416	Building Leaders and Teams		2
Pa 313	Leading People		2	Psy 312	Advanced Counseling		2
Pa 403	Church Administration		2	Pt 408	Ministry Apprenticeship		2
Pt 407	Ministry Apprenticeship		2	Soc 412	Social Responsibility		3
	Elective Credits		5		Elective Credits		5
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Bachelor of Theology – Christian Humanities Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – Christian Humanities Emphasis (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing *		2	Pt 104	Intro to Bible study		1
Pt 105	Practicum		1	Pt 106	Practicum		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Pt 116	Personal Evangelism		2
Th 103	Basic Doctrine		5	Th 108	Holy Spirit		2
				Th 112	Doctrine of the Church		2
					Elective Credit		1
	Semester Subtotal		16-18		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication		2	Bi 214	Acts		2
He 201	Fitness & Wellness		1	Pa 206	Decision Making		2
Is 201	Worldviews		2	Hi 203	History of Western Civilization		2
Pt 205	Practicum		1	Pt 206	Practicum		1
Pt 213	Bible Research		2	Th 204	Covenants		3
Th 215	Local Church		2		Elective Credits		1
	Elective Credits		3				
	Semester Subtotal		16		Semester Subtotal		16
THIRD YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 336	Pauline Epistles		3
Hu 202	Intro to Philosophy		2	Bi 342	Hebrews		2
Pa 305	Pastoral Ministry		2	Hu 213	Faith and Reason		2
Pt 307	Ministry Apprenticeship		2	Pt 308	Ministry Apprenticeship		2
Pt 323	Hermeneutics		3	Soc 314	Marriage and Family		3
	Elective Credits		5		Elective Credits		4
	Semester Subtotal		16		Semester Subtotal		16
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 425	Major Prophets		3	Hi 406	Church History		3
Pa 313	Leading People		2	Is 202	World Religions		2
Psy 201	Intro to Counseling		2	Pt 408	Ministry Apprenticeship		2
Psy 405	Psychology of Culture		2	Soc 412	Social Responsibility		3
Pt 407	Ministry Apprenticeship		2		Elective Credits		6
Th 411	Advanced Theology		2				
	Elective Credits		3				
	Semester Subtotal		16		Semester Subtotal		16

* Students can test out of Co101 Intro to College Writing and take an elective.

CHURCH MINISTRY PROGRAM

Bachelor of Theology - Worship Ministry Emphasis

A minimum of 128 credit hours is required for the Bachelor of Theology – Worship Ministry Emphasis (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ		3	Co 102	English Composition		2
Co 101	Intro to College Writing **		2	Mu 142	Worship Practicum		1
Mu 141	Worship Practicum		1	Mu 148	Worship Ministry II		2
Mu 147	Worship Ministry I +		1	Pt 104	Introduction to Bible Study +		1
Pt 107	Purpose and Calling		1	Pt 108	Personal Discipline		2
Pt 109	PBC Start		1	Pt 114	Personal Finance I		1
Soc 101	Human Dev. and Relationships		3	Th 108	Holy Spirit		2
Th 103	Basic Doctrine		5	Th 112	Doctrine of the Church		2
	Semester Subtotal		17-19		Semester Subtotal		15
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 211	Pentateuch		3	Bi 212	Old Testament History		5
Co 201	Speech Communication +		2	Bi 214	Acts		2
He 201	Fitness and Wellness		1	Mu 242	Worship Practicum		1
Is 201	Worldviews		2	Pt 116	Personal Evangelism		2
Mu 241	Worship Practicum		1	Th 204	Covenants		3
Pt 213	Bible Research +		2		Elective Credits*		3
Th 215	Local Church		2				
	Elective Credits*		3				
	Semester Subtotal		16		Semester Subtotal		16
THIRD YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 335	Romans		2	Bi 314	Psalms		2
Mu 335	Worship Apprenticeship		2	Bi 336	Pauline Epistles		3
Pa 305	Pastoral Ministry		2	Bi 342	Hebrews		2
Pa 309	Homiletics		3	Mu 336	Worship Apprenticeship		2
Pt 323	Hermeneutics		3	Pa 206	Decision Making		2
	Elective Credits*		4	Soc 314	Marriage and Family		3
					Elective Credits*		2
	Semester Subtotal		16		Semester Subtotal		16
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 425	Major Prophets		3	Hi 406	Church History		3
Mu 439	Worship Apprenticeship		2	Mu 440	Worship Apprenticeship		2
Pa 313	Leading People		2	Soc 412	Social Responsibility		3
Psy 201	Introduction to Counseling		2		Elective Credits*		8
	Elective Credits*		7				
	Semester Subtotal		16		Semester Subtotal		16

Curriculum Notes:

+ Requires passing grade to proceed to next level course

* Elective choices guided by advisor for program recommendations.

**Students can test out of Co101 Intro to College Writing and take an elective

Worship Ministry Emphasis Guide

Required Courses (not placed in specific semesters)		Credits	Semester
Mu ---	Private Lessons	4	
Mu 119	Worship Workshop	1	
Mu 120	Worship Workshop	1	
Mu 121	Intro to Music +	2	
Mu 122	Music Fundamentals	3	
Mu 219	Worship Workshop	1	
Mu 220	Worship Workshop	1	
Th 105	Worship in the Bible	2	
		Total	15

Curriculum Notes:

- + Requires passing grade to proceed to next level course.
- 1. Required courses not scheduled: fulfilled using available electives.

WORSHIP MINISTRY PROGRAM

Associate of Church Music – Worship Ministry Track

A minimum of 64 credit hours is required for the Associate of Church Music (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Mu 109	Private Lesson (Piano) ●		(1)	Mu 120	Worship Workshop		1
Mu 111	Keyboard I		(2)	Mu 122	Music Fundamentals +		3
Mu 119	Worship Workshop		1	Mu 130	Sound Reinforcement		2
Mu 121	Introduction to Music +		2	Mu 142	Worship Practicum		1
Mu 141	Worship Practicum		1	Mu 148	Worship Ministry II		2
Mu 147	Worship Ministry I +		1	Mu 160	Introduction to Music Notation Software		1
Pt 109	PBC Start		1	Pt 104	Introduction to Bible Study		1
Soc 101	Human Development and Relationships		3	Pt 108	Personal Discipline		2
Th 103	Basic Doctrine		5	Th 112	Doctrine of the Church		2
Th 105	Worship in the Bible		2		Elective Credits *		1
	Semester Subtotal		17-18		Semester Subtotal		16
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ #		(3)	Bi 314	Psalms		2
Bi 211	Pentateuch #		(3)	Mu 210	Private Lesson (Piano/Guitar)		1
He 201	Fitness and Wellness		1	Mu 220	Worship Workshop		1
Mu 209	Private Lesson (Piano/Guitar)		1	Mu 224	Music Application II		2
Mu 219	Worship Workshop		1	Mu 242	Worship Practicum		1
Mu 223	Music Application I +		3	Mu 260	Recording I +		2
Mu 241	Worship Practicum		1	Th 204	Covenants		3
Mu 263	Introduction to Recording +		1		Elective Credits *		2
Pa 201	Prophetic Ministry		2				
Th 215	Local Church #		(2)				
	Elective Credits *		2				
	Semester Subtotal		16-17		Semester Subtotal		16

Curriculum Notes:

- Student must test out of Keyboard I in order to take private piano lessons.
- + Requires passing grade to proceed to next level.
- # Option of one of these courses: (Bi 105) Life of Christ, (Bi 211) Pentateuch, or (Th 215) Local Church
- * Elective choices guided by advisor for program recommendations.

WORSHIP MINISTRY PROGRAM

Associate of Church Music – Worship Leader Track

A minimum of 64 credit hours is required for the Associate of Church Music (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Mu 109	Private Lesson (Piano) •		(1)	Mu 110	Private Lesson (Voice)		1
Mu 111	Keyboard I		(2)	Mu 114	Worship Leading Tech. I +		1
Mu 119	Worship Workshop		1	Mu 120	Worship Workshop		1
Mu 121	Introduction to Music +		2	Mu 122	Music Fundamentals +		3
Mu 141	Worship Practicum		1	Mu 130	Sound Reinforcement		2
Mu 147	Worship Ministry I +		1	Mu 142	Worship Practicum		1
Pt 109	PBC Start		1	Mu 148	Worship Ministry II		2
Soc 101	Human Development and Relationships		3	Mu 160	Introduction to Music Notation Software		1
Th 103	Basic Doctrine		5	Pt 104	Introduction to Bible Study		1
Th 105	Worship in the Bible		2	Pt 108	Personal Discipline		2
				Th 112	Doctrine of the Church		2
	Semester Subtotal		17-18		Semester Subtotal		17
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ #		(3)	Bi 314	Psalms		2
Bi 211	Pentateuch #		(3)	Mu 210	Private Lesson (Voice)		1
He 201	Fitness and Wellness		1	Mu 220	Worship Workshop		1
Mu 209	Private Lesson (Voice)		1	Mu 224	Music Application II		2
Mu 219	Worship Workshop		1	Mu 242	Worship Practicum		1
Mu 223	Music Application I +		3	Mu 260	Recording I +		2
Mu 241	Worship Practicum		1	Th 204	Covenants		3
Mu 243	Worship Leading Tech. II		2		Elective Credits *		2
Mu 263	Introduction to Recording +		1				
Pa 201	Prophetic Ministry		2				
Th 215	Local Church #		(2)				
	Semester Subtotal		16-17		Semester Subtotal		16

Curriculum Notes:

- Student must test out of Keyboard I in order to take private piano lessons.
- + Requires passing grade to proceed to next level.
- # Option of one of these courses: (Bi 105) Life of Christ, (Bi 211) Pentateuch, or (Th 215) Local Church
- * Elective choices guided by advisor for program recommendations.

WORSHIP MINISTRY PROGRAM

Associate of Church Music – Worship Musician Track

A minimum of 64 credit hours is required for the Associate of Church Music (Subject to Change)

FIRST YEAR

FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Mu 109	Private Lesson (Piano) •		(1)	Mu 169	Private Lesson (Instrument Major)		2
Mu 111	Keyboard I		2	Mu 120	Worship Workshop		1
Mu 119	Worship Workshop		1	Mu 122	Music Fundamentals +		3
Mu 121	Introduction to Music +		2	Mu 130	Sound Reinforcement		2
Mu 141	Worship Practicum		1	Mu 142	Worship Practicum		1
Mu 147	Worship Ministry I +		1	Mu 148	Worship Ministry II		2
Pt 109	PBC Start		1	Mu 160	Intro to Music Notation Software		1
Soc 101	Human Development and Relationships		3	Pt 104	Introduction to Bible Study		1
Th 103	Basic Doctrine		5	Pt 108	Personal Discipline		2
Th 105	Worship in the Bible		2	Th 112	Doctrine of the Church		2
	Semester Subtotal		17-18		Semester Subtotal		17

SECOND YEAR

Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ #		(3)	Bi 314	Psalms		2
Bi 211	Pentateuch #		(3)	Mu 220	Worship Workshop		1
He 201	Fitness and Wellness		1	Mu 224	Music Application II		2
Mu 219	Worship Workshop		1	Mu 242	Worship Practicum		1
Mu 223	Music Application I +		3	Mu 260	Recording I +		2
Mu 241	Worship Practicum		1	Mu 270	Private Lesson		2
Mu 263	Introduction to Recording +		1	Th 204	Covenants		3
Mu 269	Private Lesson		2				
Pa 201	Prophetic Ministry		2				
Th 215	Local Church #		(2)				
	Semester Subtotal		16		Semester Subtotal		15

Curriculum Notes:

- Student must test out of Keyboard I in order to take private piano lessons.
- + Requires passing grade to proceed to next level.
- # Option of one of these courses: (Bi 105) Life of Christ, (Bi 211) Pentateuch, or (Th 215) Local Church
- * Elective choices guided by advisor for program recommendations.

WORSHIP MINISTRY PROGRAM

Associate of Church Music – Worship Songwriter Track

A minimum of 64 credit hours is required for the Associate of Church Music (Subject to Change)

FIRST YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Mu 109	Private Lesson (Piano) •		(1)	Mu 120	Worship Workshop		1
Mu 111	Keyboard I		(2)	Mu 122	Music Fundamentals +		3
Mu 119	Worship Workshop		1	Mu 130	Sound Reinforcement		2
Mu 121	Intro to Music +		2	Mu 132	Private Lesson (Piano)		1
Mu 141	Worship Practicum		1	Mu 142	Worship Practicum		1
Mu 147	Worship Ministry I +		1	Mu 148	Worship Ministry II		2
Pt 109	PBC Start		1	Mu 160	Introduction to Music Notation Software		1
Soc 101	Human Development and Relationships		3	Mu 230	Songwriting I +		2
Th 103	Basic Doctrine		5	Pt 104	Introduction to Bible Study		1
Th 105	Worship in the Bible		2	Pt 108	Personal Discipline		2
				Th 112	Doctrine of the Church		2
	Semester Subtotal		17-18		Semester Subtotal		18
SECOND YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 103	Old Testament Survey		2	Bi 104	New Testament Survey		2
Bi 105	Life of Christ #		(3)	Bi 314	Psalms		2
Bi 211	Pentateuch #		(3)	Mu 210	Private Lesson (Piano/Guitar)		1
He 201	Fitness and Wellness		1	Mu 220	Worship Workshop		1
Mu 209	Private Lesson (Piano/Guitar)		1	Mu 224	Music Application II		2
Mu 219	Worship Workshop		1	Mu 242	Worship Practicum		1
Mu 223	Music Application I +		3	Mu 260	Recording I +		2
Mu 233	Songwriting II		2	Mu 274	Songwriting Recording		2
Mu 241	Worship Practicum		1	Th 204	Covenants		3
Mu 263	Introduction to Recording +		1				
Pa 201	Prophetic Ministry		2				
Th 215	Local Church #		(2)				
	Semester Subtotal		16-17		Semester Subtotal		16

Curriculum Notes:

- Student must test out of Keyboard I in order to take private piano lessons.
- + Requires passing grade to proceed to next level.
- # Option of one of these course: (Bi 105) Life of Christ, (Bi 211) Pentateuch, or (Th 215) Local Church

WORSHIP MINISTRY PROGRAM

Bachelor of Church Music – Worship Pastor

A minimum of 128 credit hours is required for the Bachelor of Church Music (Subject to Change)

THIRD YEAR							
FALL SEMESTER				SPRING SEMESTER			
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Co 201	Speech Communication		2	Mu 310	Private Lesson		1
Mu 309	Private Lesson		1	Mu 312	Junior Recital		1
Mu 333	Worship Workshop		1	Mu 330	Music Instruction +		2
Mu 335	Worship Apprenticeship		2	Mu 334	Worship Workshop		1
Mu 347	Creative Arts Production I ●		2	Mu 336	Worship Apprenticeship		2
Mu 363	Recording II		2	Mu 348	Creative Arts Production II ●		2
Pa 305	Pastoral Ministry		2	Pa 416	Building Leaders and Teams +		2
Pa 313	Leading People +		2		Elective Credits*		5
Pt 213	Bible Research		2				
	Semester Subtotal		16		Semester Subtotal		16
FOURTH YEAR							
Course#	Course Name	Fulfilled	Credits	Course#	Course Name	Fulfilled	Credits
Bi 443	Mentoring Epistles		2	Mu 410	Private Lesson		1
Mu 409	Private Lesson		1	Mu 412	Senior Recital		1
Mu 429	Worship Workshop		1	Mu 430	Worship Workshop		1
Mu 437	Senior Music Project		1	Mu 440	Worship Apprenticeship		2
Mu 439	Worship Apprenticeship		2	Mu 448	Creative Arts Production IV ●		2
Mu 447	Creative Arts Production III ●		2		Elective Credits*		9
Pa 309	Homiletics		3				
	Elective Credit *		4				
	Semester Subtotal		16		Semester Subtotal		16

Curriculum Notes:

- + Offered alternate years only.
- Prerequisite: Jr./Sr. Music or Worship Emphasis students only, Worship Ministry I & II.
- * Elective choices guided by advisor for program recommendations.

Certificate of Theology – Online

A minimum of 32 credit hours is required for degree completion (Subject to Change)

The Certificate in Theology available online is suited for the student who desires more Bible training for the purpose of serving in the local church. This program is for students that have either already completed a degree in another field of study that are looking to add Biblical studies to their perspective or students looking to lay a Biblical foundation to their lives. Through this Certificate, students can easily go on to complete an Associate of Theology degree or Associate in Church Leadership degree at Portland Bible College. Biblical knowledge and Christian Doctrine form the basis of this certificate. Students, then choose their electives from a series of different emphases based on their personal calling or ministry work.

FALL SEMESTER			SPRING SEMESTER		
Course#	Course Name	Credits	Course#	Course Name	Credits
Bi 103	Old Testament Survey	2	Bi 104	New Testament Survey	2
Bi 105	Life of Christ	3	Pt 104E	Intro to Bible Study	1
Pa 313	Leading People	2	Pt 106	Practicum	1
Pt 105	Practicum	1	Th 112	Doctrine of the Church	2
Th 103	Basic Doctrine	5	Th 108	Holy Spirit	2
	Elective Credits	3	Th 204	Covenants	3
				Elective Credits	5
	Semester Subtotal	16		Semester Subtotal	16

Courses with Prerequisites:

Intro to Bible Study is required before taking *Pentateuch, Bible Research, Hebrews, Pauline Epistles and Hermeneutics*

Intro to Counseling is required before taking *Counseling Techniques and Advanced Counseling*

Doctrine of the Church is required before taking *Local Church*

*students attempting to complete this certificate online in one year can receive special permission to waive pre-requisites

No credits will be transferred for the Certificate of Th. All 32 credits must be completed through Portland Bible College.

Recommended Electives:

For Bible Emphasis: *Bible Research, Romans, Acts, Pentateuch, Hebrews, Pauline Epistles, Old Testament History*

For Counseling Emphasis: *Human Development, Intro to Counseling, Counseling Techniques, Marriage and Family Issues, Advanced Counseling, Pastoral Ministry, Decision Making*

For Pastoral Emphasis: *Pastoral Ministry, Local Church, Bible Research, Human Development, Intro to Counseling, Marriage and Family Issues, Social Responsibility, Vision Leadership, Intro to Preaching, Personal Discipline*

For Leadership Emphasis: *Building Leaders and Teams, Decision Making, Pastoral Ministry, Intro to Counseling, Vision Leadership, Bible Research, Passions and Values*

Summer Term:

PBC offers an Intensive Summer Term that makes available a select number of one and two credit courses to students that desire to increase their annual credit loads in order to complete degree programs in less time.

*Courses are subject to change. Certificate is available for online students only. Only degree programs (not certificate programs) qualify students for participation in a Commencement Ceremony.

Associate of Church Leadership – Online

A minimum of 64 credit hours is required for degree completion (Subject to Change)

Applicants must be over the age of 25 with significant ministerial involvement. A background in formal ministerial training is helpful. Acceptance into the Church Leadership Program is by special application only. Those desiring acceptance into this program need to submit a letter of request; a resume of educational and ministerial experience and a statement from the applicant's pastor regarding past and future leadership involvement. This is a highly flexible program with emphases in church leadership, biblical studies, and pastoral ministry. The Dean will assist the student to design a program that will fit the student's ministry focus.

FALL - ACL REQUIREMENTS			SPRING - ACL REQUIREMENTS		
Course #	Course Name	Credits	Course #	Course Name	Credits
Pa 313	Leading People	2	Bi 212	Old Testament History	5
Pa 317	Vision Leadership	2	Pa 416	Building Leaders and Teams	2
Pt 213	Bible Research	2	Th 204	Covenants	3
Pt 323	Hermeneutics	3			
Th 215	Local Church	2			
	Total Credits	11		Total Credits	10

CORE CLASSES			PRACTICUM			ELECTIVE CREDITS		
Course #	Course Name	Credits	Course #	Course Name	Credits	Course #	Course Name	Credits
Bi 103	Old Testament Survey (F)	2		Practicum x4	1		Electives Required	23-27
Bi 104	New Testament Survey(S)	2		OR				
Pt104E	Intro to Bible Study (S)	1		Apprenticeship x4	2			
Th 103	Basic Doctrine (F)	5						
Th 112	Doctrine of the Church(S)	2						
	Total Credits	12		Total Credits	4-8		Total Credits	23-27

(F) Fall Semester

(S) Spring Semester

Core Classes: These are classes that we recommend students to take first and are pre-requisites to the majority of the courses.

Courses that Require Prerequisites:

Intro to Bible Study is required before taking *Pentateuch*, *Bible Research*, *Hebrews*, *Pauline Epistles*, and *Hermeneutics*

Intro to Counseling is required before taking *Counseling Techniques* and *Advanced Counseling*

Doctrine of the Church is required before taking *Local Church*

Recommended Electives:

For Bible Emphasis: *Romans*, *Hebrews*, *Worship in the Bible*, *Pauline Epistles*, *Old Testament History*, *Acts*, *Pentateuch*, *Wisdom Literature*

For Counseling Emphasis: *Human Development*, *Intro to Counseling*, *Counseling Techniques*, *Marriage and Family Issues*, *Pastoral Ministry*, *Wisdom Literature*, *Advanced Counseling*, *Decision Making*

For Pastoral Emphasis: *Pastoral Ministry*, *Intro to Counseling*, *Marriage and Family Issues*, *Vision Leadership*, *Intro to Preaching*, *Personal Discipline*, *Holy Spirit*, *Human Development*, *Social Responsibility*

For Leadership Emphasis: *Decision Making*, *Pastoral Ministry*, *Intro to Counseling*, *Passions and Values*

Associate of Theology – Online

A minimum of 64 credit hours is required for degree completion (Subject to Change)

The two year program that leads to an Associate of Theology degree is suited for the student who desires more Bible training for the purpose of serving in the local church. The program offers a wide range of courses relevant to Bible knowledge, Christian doctrine, pastoral ministry and practical training.

CORE CLASSES			FALL - ATH REQUIREMENTS			SPRING - ATH REQUIREMENTS		
Course #	Course Name	Credits	Course #	Course Name	Credits	Course #	Course Name	Credits
Bi 103	Old Testament Survey (F)	2	Bi 105	Life of Christ	3	Bi 212	Old Testament History	5
Bi 104	New Testament Survey(S)	2	Bi 211	Pentateuch	3	Bi 214	Acts	2
Pt104E	Intro to Bible Study(S)	1	Pt 108	Personal Discipline	2	Pa 406	Decision Making	2
Th 103	Basic Doctrine (F)	5	Pt 213	Bible Research	2	Soc 212	Social Responsibility	3
Th 112	Doctrine of the Church(S)	2	Soc 101	Human Development and Relationships	3	Th 108	Holy Spirit	2
			Pt 116	Personal Evangelism	2	Th 204	Covenants	3
	Total Credits	12		Total Credits	15		Total Credits	17

PRACTICUM			TRANSFER REQUIREMENTS			ELECTIVE CREDITS		
Course #	Course Name	Credits	Course #	Course Name	Credits	Course #	Course Name	Credits
	<i>Practicum x4</i>	1	Co 102	English Composition 1	2	Elective	Electives Required	13
			Pt 114	Personal Finance I 3	1			
	Total Credits	4		Total Credits	3		Total Credits	13

(F) Fall Semester

(S) Spring Semester

Core Classes: These are classes that we recommend students to take first and are pre-requisites to the majority of the courses.

Transfer Requirements: These are courses that PBC does not offer therefore students will need to transfer these courses from another institution. PBC will need to receive official transcripts in order to transfer courses.

English Composition¹ A two credit English course (at least 102 level) must be transferred in from another college.
 Personal Finance I³ Pt114 is not offered online. Financial Peace University course curriculum taught by Dave Ramsey will fulfill this degree requirement. Take this online at <http://www.daveramsey.com/fpu/online/> or through a participating church and submit the certificate of completion to the Registrar's office.

Courses that Require Prerequisites:

Intro to Bible Study is required before taking Pentateuch, Bible Research, Hebrews, Pauline Epistles, and Hermeneutics
 Intro to Counseling is required before taking Counseling Techniques and Advanced Counseling
 Doctrine of the Church is required before taking Local Church

Recommended Electives:

For Bible Emphasis: *Romans, Hebrews, Worship in the Bible, Pauline Epistles, Wisdom Literature*
 For Counseling Emphasis: *Human Development, Intro to Counseling, Counseling Techniques, Marriage and Family Issues, Pastoral Ministry, Wisdom Literature, Advanced Counseling, Decision Making*
 For Pastoral Emphasis: *Pastoral Ministry, Intro to Counseling, Marriage and Family Issues, Vision Leadership, Intro to Preaching*
 For Leadership Emphasis: *Leading People, Building Leaders and Teams, Decision Making, Pastoral Ministry, Intro to Counseling, Vision Leadership, Passions and Values*

Bachelor of Theology – Online

A minimum of 128 credit hours is required for degree completion (Subject to Change)

The four year program that leads to a Bachelor of Theology degree is suited for the student who desires more Bible training for the purpose of serving in the local church. The program offers a wide range of courses relevant to Bible knowledge, Christian doctrine, pastoral ministry and practical training.

CORE CLASSES			FALL - BTH REQUIREMENTS			SPRING - BTH REQUIREMENTS		
Course #	Course Name	Credits	Course #	Course Name	Credits	Course #	Course Name	Credits
Bi 103	Old Testament Survey (F)	2	Bi 105	Life of Christ	3	Bi 212	Old Testament History	5
Bi 104	New Testament Survey (S)	2	Bi 211	Pentateuch	3	Bi 214	Acts	2
Pt 104E	Intro to Bible Study (S)	1	Bi 335	Romans	2	Bi 336	Pauline Epistles	3
Th 103	Basic Doctrine (F)	5	Bi 425	Major Prophets	3	Bi 342	Hebrews	2
Th 112	Doctrine of the Church (S)	2	Pa 305	Pastoral Ministry	2	Hi 406	Church History	3
			Pa 309	Homiletics	2	Pa 406	Decision Making	2
			Pa 313	Leading People	2	Pa 202	Intro to Preaching	1
			Psy 201	Intro to Counseling	2	Soc 212	Social Responsibility	3
			Soc 101	Human Development and Relationships	3	Soc 316	Marriage and Family Issues	2
			Pt 213	Bible Research	2	Th 108	Holy Spirit	2
			Pt 323	Hermeneutics	3	Th 204	Covenants	3
			Pt 108	Personal Discipline	2			
			Th 215	Local Church	2			
			Th 411	Advanced Theology	2			
			Pt 116	Personal Evangelism	2			
	Total Credits	12		Total Credits	35		Total Credits	29

PRACTICUM			TRANSFER REQUIREMENTS			ELECTIVE CREDITS		
Course #	Course Name	Credits	Course #	Course Name	Credits	Course #	Course Name	Credits
	Practicum x4	1	Co 102	English Composition 1	2	Elective	Electives Required	35
	Ministry Apprenticeship x4	2	Co 201	Speech Communication 2	2			
			Pt 114	Personal Finance I 3	1			
	Total Credits	12		Total Credits	5		Total Credits	35

(F) Fall Semester

(S) Spring Semester

Core Classes: These are classes that we recommend students to take first and are pre-requisites to the majority of the courses.

Transfer Requirements: These are courses that PBC does not offer therefore students will need to transfer these courses from another institution. PBC will need to receive official transcripts in order to transfer courses.

English Composition¹ A two credit English course (at least 102 level) must be transferred in from another college.

Speech Communications² Co201 is not offered online. It must be transferred in from another college.

Personal Finance I³ Pt114 is not offered online. Financial Peace University course curriculum taught by Dave Ramsey will fulfill this degree requirement. Take this online at <http://www.daveramsey.com/fpu/online/> or through a participating church and submit the certificate of completion to the Registrar's office.

Courses with Prerequisites:

Intro to Bible Study is required before taking Pentateuch, Bible Research, Hebrews, Pauline Epistles, and Hermeneutics

Intro to Counseling is required before taking Counseling Techniques and Advanced Counseling

Doctrine of the Church is required before taking Local Church

Doctrine of the Church, Holy Spirit, Covenants and Basic Doctrine is required before taking Advanced Theology

Electives offered online through PBC: Counseling Techniques, Intro to Preaching, Building Leaders and Teams, Vision Leadership, Advanced Counseling, Decision Making and Wisdom Literature. *Transferred credits can count toward elective requirements

Summer Term: PBC offers an Intensive Summer Term that makes available a select number of one and two credit courses to students that desire to increase their annual credit loads in order to complete degree programs in less time.

Course Descriptions

Department of the Bible

Bi 103, Bi 103-O Old Testament Survey

A survey of all the Old Testament books, emphasizing their historic settings and thematic content. Each book is highlighted for its special contribution to the rest of Scripture and its relationship to the other books.

Two Credit Hours

Bi 104, Bi 104-O New Testament Survey

A survey of all the New Testament books, emphasizing their historic settings and thematic content. Each book is highlighted for its special contribution to the rest of Scripture and its relationship to the other books.

Two Credit Hours

Bi 105, Bi 105-O Life of Christ

A study of the life, ministry and teachings of the Lord Jesus Christ taken from the parallel synoptic Gospel accounts.

Three Credit Hours

Bi 211, Bi 211-O Pentateuch

A Study of the books of Genesis, Exodus, Leviticus, Numbers, and Deuteronomy, showing how they relate to Old Testament history and the eternal purposes of God.

Three Credit Hours

Bi 212, Bi 212-O Old Testament History

A study of the books from Joshua through 2 Chronicles placing emphasis on both historical content and spiritual application.

Five Credit Hours

Bi 214, Bi 214-O Acts

A study of the development of the early church emphasizing its relevance as a pattern for today. The life and missionary journeys of Paul are studied with special attention given to the ministry of the Holy Spirit through the Apostle.

Two Credit Hours

Bi 314 Psalms

This course covers the thematic, topical, and devotional exposition of the Psalms. Special attention is given to psalm groupings (such as Messianic, imprecatory, penitential, lament, etc.) and on the life of David.

Two Credit Hours

Bi 320, Bi 320-O Kings and Prophets

A study of the kings and prophets of Israel and Judah placing emphasis on historical content and spiritual application.

Two Credit Hours

Bi 335, Bi 335-O Romans

A study of the Epistle to the Romans, focusing on its theological significance and relevance to Christian life.

Two Credit Hours

Bi 336, Bi 336-O Pauline Epistles

A Study of I and II Corinthians, Galatians, and I and II Thessalonians which focuses on the theological and practical aspects of these letters.

Three Credit Hours

Bi 337, Bi 337-O Prison Epistles

An exegetical study of the epistles of Ephesians, Philippians, Colossians, and Philemon which includes the background of each book, its major emphasis, theological implications, and practical application.

Two Credit Hours

Bi 342, Bi 342-O Hebrews

A study of the book of Hebrews, emphasizing its doctrine, relationship to the Old Testament, and relevance to the Church today.

Two Credit Hours

Bi 401, 402 Independent Study

These are individual selected studies under faculty supervision in areas related to special interest and/or needs of the students. It is offered on a limited basis.

One or Two Credit Hours

Bi 415, Bi 415-O Wisdom Literature

A Study of Job, Proverbs, Ecclesiastes, and Song of Solomon with emphasis upon the understanding and pursuit of wisdom. Emphasis is placed on the distinct literary forms of these books in their biblical context and their personal and practical application.

Three Credit Hours

Bi 423, Bi 423-O Minor Prophets

An analysis of biblical prophecies as expressed in the Minor Prophets considering both natural and historical significance and their relevance today. Special attention is given to Messianic prophecies involving Christ and the Church, prophetic ministry, and the personal application of their timeless truths.

Two Credit Hours

Bi 425, Bi 425-O Major Prophets

A study of the books of Isaiah, Jeremiah, Lamentations and Ezekiel. Special attention is given to the major emphasis in each of the prophet's messages as pertaining historically to Israel and prophetically to Christ and the Church.

Three Credit Hours

Bi 432 Restoration Literature

A study of Ezra, Nehemiah, Esther, Haggai, Zechariah, and Malachi which deal with Israel's restoration from exile. An emphasis is placed on their modern day application.

Two Credit Hours

Bi 434, Bi 434-O Writings of John

An in-depth study of John's Gospel and three epistles including introductory material on the life and theology of John.

Three Credit Hours

Bi 442 General Epistles

A study of James, I and II Peter, and Jude including verse-by-verse exposition, emphasis on NT wisdom, and principles relevant to the Christian life.

Two Credit Hours

Bi 443 Mentoring Epistles

A Study of Paul's letters to Timothy and Titus focusing on the dynamics of their mentoring relationship.

Two Credit Hours

Bi 446, Bi 446-O Apocalyptic Literature

A study of the books, Revelation and Daniel. The class presents an exposition of both books and a survey of the major systems of eschatology and their key elements.

Three Credit Hours

Department of Christian Education

Ce 111 Youth Ministry I

This class will introduce you to the Youth Ministry track with an in depth look into the life and person of the youth worker. Our first priority is to develop strong leaders that have proven character which is what strong ministries are built on. We will be covering subjects from: integrity, calling, standards, and dealing with the character and personhood of the youth worker from the inside out. Our focus in this class will be dealing with the youth worker as an individual, in both an instructional and developmental way.

One Credit Hour

Ce 112 Youth Ministry II

In any generation there are so many negative things that influence the culture that a youth is growing up in. In this GUI course we will go through several current youth issues that a youth worker will consistently encounter and have to face head on. Youth workers today need to know how to identify and deal with these issues. Both the physical and the spiritual sides of the cultural influences affecting youth today will be discussed. This course will focus on how to deal with these issues using biblical principles and counseling techniques that are effective with this generation.

One Credit Hour

Ce 213 Teaching Techniques

This course is composed of a variety of teaching techniques that can be adapted to various age groups, class sizes, and educational situations. The student will learn and analyze several educational philosophies and theories as they relate to teaching. Emphasis will be placed on the characteristics of the learner in areas such as human development from birth through adulthood, learning styles, and brain development. Characteristics of the teacher will be studied as well as different teaching styles, including the place of technology and how to communicate to a changing world. Special attention will be given to teaching in cross-cultural settings and to the illiterate.

Two Credit Hours

Ce 303 Children's Ministry

A study of the child from birth to adolescence. Emphasis is placed on understanding childhood development, utilizing creative teaching methodologies, and designing age-appropriate curriculum.

One Credit Hour

Department of Communication

Co 101 Introduction to College Writing

Students needing to learn or review the fundamentals of writing will take this course in the fall. This course is designed to help students improve their basic writing skills, focusing on grammar, sentence and paragraph structure, language usage, and essay style. Class time will combine lecture with review and exercises in writing.

Two Credit Hours

Co 102 English Composition

A freshman level composition course. This class emphasizes effective composition supported by the strength of research, critical thought, and the art of persuasion. It is designed to help the student understand the total process of communication, from ideas to the end product. The basic structure of the essay and college term paper is reviewed.

Two Credit Hours

Co 201 Speech Communication

An orientation to the dynamics of speech communication, including both verbal and nonverbal elements as well as cross-cultural issues which influence effective speaking and listening. Special attention is given to the principles of effective public speaking.

Two Credit Hours

Department of English as a Second Language

ESL 090 Non-Credit Advanced ESL Writing Support

This class is for students who have completed their ESL coursework and have been admitted into full time PBC classes, yet still need assistance with writing compositions.

Two, Three and Four Credit Hour Options

ESL 101, 111, 201, 211, 301 Integrated English Skills

Language concepts will be taught with emphasis on structure.

Four or Six Credit Hour Options

ESL 103, 113, 203, 213, 303 Listening/Speaking

Basic communication skills with an emphasis on preparation for full time participation in PBC coursework.

Four or Six Credit Hour Options

ESL 105, 112, 205, 212, 302 Reading/Writing Academic English

These courses explore ideas and issues through reading, discussion, and writing. Vocabulary development and usage will be emphasized.

Four or Six Credit Hour Options

Department of Health

He 201 Fitness and Wellness

Exploration of the connection between fitness and health. Focusing on nutrition, stress, and developing a personalized health plan for lifelong physical activity. Outside physical activity is required and will focus on improving flexibility, strength and cardiovascular fitness.

One Credit Hour

Department of History

Hi 204 History of Western Civilization

Tracing the history of man from Ancient Mesopotamia, this course surveys the events and thoughts that lead up to contemporary Western Society. Each era will be studied in its historical context and its influence on life in the present.

Two Credit Hours

Hi 406, Hi 406-O Church History

A detailed study of the progress of the church from apostolic times to the present. Special attention is given to the Early Church, the Reformation, the restoration of the church, and the origin and progress of the twentieth century Pentecostal Movement.

Three Credit Hours

Department of Humanities

Hu 202 Introduction to Philosophy

This course presents an overview of philosophical thought as it has developed in the history of Western Civilization. The student will study progressive understanding that has transpired through the ages as well as their relation to the theological tenets of Christianity.

Two Credit Hours

Hu 213 Faith and Reason

An examination of the reasonable basis for Christian faith and the related evidences.

Two Credit Hours

Department of Intercultural Studies

Is 101 Biblical Theology of Missions

This course is meant to give the student a solid biblical foundation for the reason and cause of missions. The student will study the fact that missions is presented throughout all of scripture. In this class the student's current understanding regarding missions will be broadened and challenged. The student will be able to articulate clearly God's perspective on missions and as a result, will develop a passionate heart for missions. This class will take the student on a journey from the Old Testament into the New Testament following the thread and motif of missions in the scriptures.

Two Credit Hours

Is 102 Introduction to Missions

This course is meant to be an introduction to a variety of issues and concerns that all missionaries will encounter over the course of their cross-cultural assignment. The course will deal with a variety of subject material: ministry issues, family issues, personal issues, as well as some philosophical issues. Through this course the student's awareness level and scope of mission work will be greatly increased giving the student the ability to make wiser decisions. In addition, the student will become aware of many issues that would have blindsided them before they actually encounter them on the mission field.

Two Credit Hours

Is 201, Is 201-O Worldviews

This course will give a brief overview regarding worldviews and how and why they are formed in all cultures around the world. The student will study the seven basic worldview questions and the answers. There will be a brief summary of several worldviews which include: Theism, Deism, Naturalism, Nihilism, Existentialism, Eastern Pantheistic Monism, New Age, Eastern Mysticism and Post-Modernism. The student will understand the necessity both theologically and practically of having a biblical based worldview and the manner in which it impacts every facet of life. There will be comparison studies made between worldviews that show various outcomes and results in believing a set worldview.

Two Credit Hours

Is 202 World Religions

This course introduces the student to the world's major religious systems: Primal and Indigenous religions, Hinduism, Buddhism, Sikhism, Jainism, Confucianism, Taoism, Shintoism, Judaism, Islam, Roman Catholicism, and Secular Humanistic religious thoughts and practices. We will investigate these religions from several perspectives, including; their history, their philosophy, their origins and development, their beliefs and doctrines, their worship and festivals, rituals, common practices, and their similarities and differences. A great deal of emphasis will be placed on the student developing strategies to evangelize and disciple adherents of these world religions. This course will utilize a combination of discussions, lectures, films, and special speakers as time permits, in the presentation of the information.

Two Credit Hours

Is 308 Intercultural Communications

This course examines how intercultural and cross-cultural communication is affected by the values, attitudes, and beliefs of a specified culture as well as the role of social organization, language, and non-verbal communication. The student will be provided with principles, methods, and means of basic human communication. In addition, this course will examine closely the purpose of a particular communication, the communicator, the signals, the media, the audience and the comprehension of the

message, and the necessary changes which takes place in cross-cultural communication. This course will also provide the student with the practical ministry tools for understanding oneself and others in order to increase one's competence in intercultural interactions and relationships and to become a more effective cross-cultural communicator of the gospel.

Two Credit Hours

Is 401 Poverty and Development

This course explores the principles of community development and transformation in developing nations of the world. It will address key issues such as poverty, injustice, relief versus development, dependency versus sustainability, micro-enterprise development, and social economic initiatives. It will seek to understand the role of the Church throughout all of these issues, as well as what is necessary to empower those to whom the church is ministering to.

(Former course name: International Development).

Two Credit Hours

Is 402 Ministry and Culture

This course will deal with ministering in a cross-cultural situation. How does one do visitation, perform a wedding or funeral? What is appropriate when visiting the sick in the hospital? There are many questions and cultural issues that must be dealt with appropriately. The students will discuss issues such as authority, nepotism, and cronyism. There will be issues of ethics and morality and how they are practiced and understood in other cultures. The fundamental question of "how do I minister cross-culturally?" will be discussed and reviewed from many different perspectives and points of view. What questions do I need to ask? What do I need to know? How do I discover the right answer? These are very important questions and doing it wrong can have long-term negative effects for future ministry in the country of your choosing.

Two Credit Hours

Is 404 Missions Senior Seminar

This course becomes the summation of all courses taken throughout all four years of study. The student will choose a real geographical place or people to which they would go in order to present the Gospel of Jesus Christ. Once the place or people have been decided, then the student will begin to address the various issues they would expect to encounter and apply principles from each class in order to create a strategy for ministry work in that place or with that people. Each class time will consider several questions, which the student will need to answer.

One Credit Hours

Department of Music

Mu 109, 110, 132, 209, 210, 309, 310, 409, 410 Private Music Lesson (0.5 Hour)

Private lessons: 30-minute weekly private lessons in voice and various instruments are available. Sixty-minute lessons may be required for Junior and Senior Music Majors.

One Credit Hour

Mu 111 Keyboard I

Group lessons for beginners, teaching foundations of playing the piano: music reading, playing "by ear", scales and chords, with an emphasis on playing for worship. Classes are held in the electronic piano lab, each student with their own keyboard station.

Two Credit Hours

Mu 114, 243 Worship Leading Techniques I and II

This class teaches techniques and principles involved in leading worship and explores worship leading relating to a wide variety of settings and demographics. Topics include: worship lists, leading a worship band, and dynamics of a local church corporate service.

(Mu1 14) One Credit Hour/(Mu243) Two Credit Hours

Mu 119, 120, 219, 220, 333, 334, 429, 430 Worship Workshop

This class is designed to allow singers, musicians, and worship leaders to get experience in having worship services, and learn practical ways to train up worship teams.

One Credit Hour

Mu 121 Introduction to Music

Introduction to Music teaches the foundational principles of music theory. This class is specifically designed to connect those principles to practical training for a worship service. Notation, music terminology, sight and audio identification, melody, harmony, and rhythm will be included in this course.

Two Credit Hours

Mu 122 Music Fundamentals

This class will continue from the Fall semester's class "Intro To Music". Music Fundamentals teaches basic music theory with the flow of worship. This class will involve sight identification, audio identification, playing instruments, singing, writing, notating music, and utilizing notation software.

Three Credit Hours

Mu 130 Sound Reinforcement

This class teaches the operation of a basic sound system combining both class and hands-on involvement in chapel services.

Two Credit Hours

Mu 142, 241, 242 Worship Practicum

This course consists of 30 hours of advisor-directed areas of practical ministry and service opportunities intended to help strengthen ministry skills and release spiritual giftings in the students.

One Credit Hour

Mu 147 Worship Ministry I

This course is designed to develop within the student principles and workable concepts to prepare for the ministries of worship and music in the local church through instruction, reading, discussion, and in-class worship leading experiences. Topics include theology and history of worship, worship leadership,

building worship teams, prophetic flow, worship/intercession, and more. Students are equipped to lead a worship service, pastor musicians, and disciple worshippers. Non-music majors are welcome.

One Credit Hour

Mu 148 Worship Ministry II

This course is designed to develop within the student principles and workable concepts to prepare for the ministries of worship and music in the local church through instruction, reading, discussion, and in-class worship leading experiences. Topics include theology and history of worship, worship leadership, building worship teams, prophetic flow, worship/intercession, and more. Students are equipped to lead a worship service, pastor musicians, and disciple worshippers. Non-music majors are welcome.

Two Credit Hours

Mu 160 Introduction to Music Notation Software

This course teaches foundational concepts of MIDI and music technology and Finale notation software; how it functions and specifically relates to a worship service and ministry.

One Credit Hour

Mu 169,170, 269, 270,369 Private Music Lesson (1 Hour)

Private Lessons: 60-minute weekly lessons in voice and various instruments are available. These may be required for Worship Musician emphasis and Junior/Senior Music Majors.

Two Credit Hours

Mu 263 Introduction to Recording

Provides an introduction to the tools and techniques of audio recording, centered around ProTools software and Digidesign hardware interfaces.

One Credit Hour

Mu 223, 224 Music Application I and II

This course is designed to develop intermediate music theory understanding in notation, melody, harmony, and rhythm, within the application of contemporary church worship music.

Three and Two Credit Hours

Mu 230 Songwriting I

This course is designed to be an introduction into the world of contemporary songwriting within the context of local church ministry. It is designed to stir up the creative giftings of the student thereby releasing them to write anointed "Psalms, Hymns, and Spiritual Songs." The class will also equip the student in knowing how to write and select songs for worship.

Two Credit Hours

Mu 233 Songwriting II

This course continues to stir up creative giftings and release students to write "Psalms, Hymns, and Spiritual Songs." Principles for composing lyrics and music will be presented and time will be taken in class to analyze songs that work and put together song ideas. Special emphasis given to congregational worship songs. Prerequisite: Song Writing I or permission of instructor.

Two Credit Hours

Mu 260, 363 Recording I and II

This course further develops the skills and techniques of recording using ProTools software and contemporary worship projects.

Two Credit Hours

Mu 274 Songwriting Recording

This class is designed to advance the student in understanding the songwriting creative process, arranging, and recording techniques of musical compositions with an emphasis in congregational worship music.

Two Credit Hours

Mu 312, 412 Junior Recital/Senior Recital

Includes Spring Semester workshop for students preparing for Junior and Senior music recitals.

One Credit Hour

Mu 330 Music Instruction

This course provides an overview of various methods and systems of music instruction and pedagogy. Students will learn conceptually as well as gain practical experience in private lesson, group, and large group settings. Open to 3rd/4th year music students.

Two Credit Hours

Mu 335, 336, 439, 440 Worship Apprenticeship

This course provides advisor-directed practical ministry and service within a local church worship ministry, with the goal of music leadership development.

Two Credit Hours

Mu 347,348, 447, 448 Creative Arts Production I - IV

This course is designed to apply arranging, music theory, and administrative and leadership skills within creative arts ministry. The student will be involved in the planning process and production of worship ministry special events and services, putting creative thinking into practice in a team environment. This course will give the student the skills to manage and plan large-scale music and worship events, including the preparation and programming behind the scenes, and working with deadlines. Prerequisite: 3rd/4th year Music or Worship Emphasis students only, Worship Ministry I and II.

Two Credit Hours

Mu 437 Senior Music Project

This course is a culmination of a music student's training. It engages the upper-level music student in a guided exploration & approved capstone project or research topic related to the student's degree program. Faculty coaching & mentoring will propel the student to a higher level of expertise in the chosen field of musical interest, as a capstone to the Bachelor of Church Music degree program. It may involve subjects such as recording, composition, songwriting, ministry leadership studies, creative arts development, resource creation, etc.

One Credit Hour

Department of Pastoral Studies

Pa 201, Pa 301-O Prophetic Ministry

This course will endeavor to bring a greater understanding and experience into the student's life in regards to the aspects and function of prophetic ministry. This will involve instruction, practical mentoring, and personal coaching.

Two Credit Hours

Pa 202, Pa 202-O Introduction to Preaching

An introduction to the fundamentals of preaching. The student is taught a biblical perspective on preaching. Special attention is given to the purpose behind preaching, the character of the preacher, and the quality of the message.

One Credit Hour

Pa 206, Pa406-O Decision Making

A study in the principles and practices of making decisions. Emphasis will be placed on the basis for sound judgment, the dynamics of decision making, and various applications of decision making skills.

Pa206 and Pa406 are the same course. Pa206 is the sophomore level requirement for live students. Pa406 is the requirement for online students.

Two Credit Hours

Pa 212 Ministry of Prayer

A biblical and practical look at the various applications of prayer in the local church, including both corporate and individual prayer. Special attention is given to the ministry of intercession and spiritual warfare.

Two Credit Hours

Pa 305, Pa 305-O Pastoral Ministry

This course deals with the principles, practices, and problems of pastoring.

Two Credit Hours

Pa 309, Pa 309-O Homiletics

A study of principles relating to the technical preparation and delivery of sermons. The student is taught the proper process of building and utilizing outlines, texts, illustrations, word studies, background information, dramatic dialogues, and communicative techniques for effectively preaching the word of God.

Two Credit Hours

Pa 313, Pa 313-O Leading People

A study in the nature and practice of leadership as it applies to both individuals and groups. Emphasis will be placed on the call and preparation of a leader, the nature of leadership influence and understanding group dynamics.

Two Credit Hours

Pa 317, Pa 317-O Vision Leadership

A leadership development course focusing on how to define, impart, and implement biblical vision and philosophy.

Two Credit Hours

Pa 403 Church Administration

A practical look at the pastor and Christian worker as

administrators. Study includes principles of management, organizational techniques, personnel usage and development, the evaluation process, programs, scheduling, finances, and office management.

Two Credit Hours

Pa 410 Pulpit Ministry

A sequel to Homiletics providing further insight and practical experience relative to all areas of public ministry.

Two Credit Hours

Pa 416, Pa 416-O Building Leaders and Teams

A study in the development of leadership as it applies to both individuals and teams. Emphasis will be placed on principles and methods of training leaders as well as understanding and developing the dynamics of leadership teams.

Two Credit Hours

Pa 423, Pa 424-O Church Planting

A look at the theological and philosophical basis for church planting, as well as practical approaches in preparation and implementation.

Two Credit Hours

Department of Psychology

Psy 201, Psy 201-O Introduction to Counseling

An introduction to counseling including a review of major behavioral models and components of biblical guidance.

Two Credit Hours

Psy 202, Psy 202-O Counseling Techniques

Basic counseling techniques and skills are treated in depth. Prerequisite: Intro to Counseling.

Three Credit Hours

Psy 312, Psy 312-O Advanced Counseling

An advanced treatment of counseling and guidance particularly as it relates to the function of leadership in dealing with various problem areas. Prerequisite: Intro to Counseling, Counseling Techniques.

Two Credit Hours

Psy 405 Psychology of Culture

Combining elements from both Anthropology and Sociology, the Psychology of Culture is an exploration of how and why humanity functions the way it does. This course will delve into understanding how external elements like nationalism, group identity, isolationism, societal pressure affect the mental make up of a person.

Two Credit Hours

Department of Practical Theology

Pt 104, Pt 104E, Pt 104-O Introduction to Bible Study

A study of basic tools and methods for studying Scripture. These methods are developed through practical class assignments.

One Credit Hour

Pt 105, 106, 205, 206, 305, 306, 405, 406 Church Life Practicum

This course consists of 30 hours of advisor directed areas of practical ministry and service opportunities intended to help strengthen and release spiritual giftings in the student.

One Credit Hour

Pt 107 Purpose and Calling

In this course we will look at the journey to discover one's own God given purpose and calling. It is designed to give each student a biblical perspective of how our lives are intended to partner with God's will and purposes on the earth.

One Credit Hour

Pt 108, Pt 108-O Personal Discipline

This class is designed to define Personal Disciplines as they pertain to the life of every believer. As Christians, we must have a code of ethics, a way that we live, a collection of disciplines like honor, integrity, and character that are missing in today's society. In this class we will look at strategic areas of our personal walk and lifestyle that need a committed level of discipline to take us to higher levels of influence, career, ministry, and family.

Two Credit Hours

Pt 109 PBC Start

Required for all new freshmen students, this course will be an overview of techniques that will help the college student succeed academically. This will include preparation for classroom learning, taking effective lecture notes, reading textbooks critically, learning good study habits, and handling time wisely. There will be a review of writing requirements, including MLA documentation for research. Attention will also be given to working well with instructors and practical procedures that are unique to PBC. In addition, there will be an orientation to the PBC library and student resource center, and how these can be of help to the new student.

One Credit Hour

Pt 114 Personal Finance I

An overview of personal finance from a biblical perspective. In this class we will study what the teachings of Jesus and scripture says on the topics of money and possessions and how we should apply these teachings to our lives as believers. This class will explore the spiritual and practical sides of personal finance and students will learn how to apply Biblical principles and practices to their finances.

One Credit Hour

Pt 116, Pt 116-O Personal Evangelism

This course is designed to prepare the student in the use of God's Word to effectively share the Gospel with others. Frequent objections are met with biblical answers. Suggestions for strengthening new converts are offered.

Two Credit Hours

Pt 201-O Passions and Values I

This class will explore 21 life passions and 21 life values that every person should build their life upon. The course will develop each passion and each value in full depth so that the student will be equipped to apply them to their lives.

One Credit Hour

Pt 202-O Passions and Values II

This class will explore 21 life passions and 21 life values that every person should build their life upon. The course will develop each passion and each value in full depth so that the student will be equipped to apply them to their lives.

One Credit Hour

Pt 213, Pt 213-O Bible Research

An advanced course presenting both tools and methods of biblical study. The course also introduces the student to basic principles of biblical interpretation. Prerequisite: Intro to Bible Study.

Two Credit Hours

Pt 307, 308, 407, 408 Ministry Apprenticeship

This is an intensive, mentored ministry experience, involving defined goals and responsibilities in a specific ministry area of the local church. It requires 60 hours of ministry involvement.

Two Credit Hours

Pt 316, Pt 316-O Women and Ministry

A course designed to give women insight concerning their concept of, attitude toward, and function in ministry. It will give guidance as to how a woman can discover her God-given gifts and strengths and how to develop her ministry abilities within the biblical role for women.

Two Credit Hours

Pt 323, Pt 323-O Hermeneutics

A presentation of methodical guidelines to the careful interpretation of Scripture. Emphasis is laid on the specific principles of interpretation as well as developing the skill to use them. Prerequisite: Intro to Bible Study, Bible Research.

Three Credit Hours

Department of Sociology

Soc 101, Soc 101-O Human Development and Relationships

A course dealing with the roles of men and women in society and how the individual functions within the group process. In addition to studying human sexuality, strong emphasis is placed upon the necessity and dynamics of strong interpersonal relationships in all areas of life.

Three Credit Hours

Soc 412, Soc 212-O Social Responsibility

This class is designed to help students better understand and influence the culture in which they live. Students will be exposed both practically and philosophically to how to apply their faith and values to help shape the institutions of society like government, public policy, politics, news and media, entertainment, medicine, education, and the courts.

*Soc 212 is the same course as Soc 412. It is a 200 level course online and a 400 level course live.

Three Credit Hours

Soc 314 Marriage and Family

A survey of family relationships, roles, and problems, for the students own benefit as well as to equip them to help others. This course includes a focus on both marriage and parenting issues.

Three Credit Hours

Soc 316-O Marriage and Family Issues

A survey of family relationships, roles, and problems, for the students own benefit as well as to equip them to help others. This course includes a focus on both marriage and parenting issues.

This is the same course as Soc 314. Soc 316 is the online version.

Three Credit Hours

Department of Theology

Th 103, Th 103-O Basic Doctrine

A systematic study of the essential elements of biblical doctrine, including the doctrines of revelation, inspiration, God, the Holy Spirit, angels, Satan and demonology, man, sin, Christ, the atonement, and Heaven and Hell.

Five Credit Hours

Th 105, Th 105-O Worship in the Bible

This class will provide a biblical overview of worship and is designed to establish a strong biblical foundation for the student. We will develop the worship theme from Genesis to Revelation, touching on all the mountain peaks of worship expression as seen in the altars, tabernacles, temple, reformations, New Testament Church, and today's church.

Two Credit Hours

Th 108, Th 108-O Holy Spirit

This course will endeavor to bring a greater understanding and experience of the walk of a Christian believer in the spirit-filled life. Both theological as well as practical emphasis will be given.

Two Credit Hours

Th 112, Th 112-O Doctrine of the Church

A systematic study of the Church in relation to the eternal purpose of God and what this implies for this present generation. Particular care is taken to give scriptural analysis of what God is saying to the Church today.

Two Credit Hours

Th 204, Th 204-O Covenants

An in-depth study of the nine biblical covenants that God made with man with emphasis on their progressive revelation of the

eternal purposes of God.

Three Credit Hours

Th 211 Tabernacles

A historical and theological study of both the Tabernacle of Moses and the Tabernacle of David.

Two Credit Hours

Th 215, Th 215-O Local Church

A detailed study of the local church in God's plan, the structure and order in the New Testament church and the ministries of the local church and their functions.

Two Credit Hours

Th 411, Th 411-O Advanced Theology

This course is a summary look at the major doctrines of the Bible and the theological systems used by the various Christian groups around the world.

Two Credit Hours