



# TABLE

## COMMUNITY CHURCH

**Title:** Worship & Communications Pastor/Director

**Reports To:** Lead Pastor

**Hours:** FT - 40+ hrs/week

**Pay:** Salary commensurate with education and experience. Table Community offers a generous employee benefits package that includes paid time off, a pastoral sabbatical plan, family health and dental insurance, a retirement plan, and off-site paid ministry time.

### **Role Summary**

You are a Jesus follower, a kingdom builder and you love leading God's people in worship through singing. You are the "producer" of each worship gathering and special event. Although the Lead Pastor is responsible for setting the theme and overall direction, you will oversee and coordinate all the details that a service encompasses - slides, recording, livestream, lights, etc. You must be a visionary who is creative in leading people to God. You are a leader who can communicate a direction in a way that inspires those around you to join in the pursuit of that vision. You have the ability, know-how, and experience for recruiting, building, and sustaining healthy volunteer teams.

### **Education & Experience**

- Minimum Bachelor's degree in related fields preferred.
- 5+ years of related ministry experience preferred.
- Proficient at basic photography, videography, and graphic design.

### **Qualifications:**

- *Spiritual Leader:* You influence others with your spiritual maturity. You pray for your volunteers and staff regularly and intentionally seek opportunities to encourage them in their walk with Christ.
- *Carrier of the DNA:* You embrace and champion the mission, values, strategy and vision of Table Community Church, calling those you lead and serve to do the same.
- *Cheerleader:* You encourage people, creating and promoting a positive culture; people are fueled with passion for what they get to do by interacting with you.

- *Solution-Oriented*: You clearly see current realities and find creative solutions for problem areas.
- *Strong Communicator*: Written or verbal, one-on-one or to a group, you communicate in a way that effectively gains support for new ideas and direction.
- *Relational Navigator*: Others find you friendly and approachable and seek your assistance in working through relational conflict that can occur on teams.
- *Supporter of Staff Culture*: You have read, believe in, and strive to uphold the values of Table Community Church staff culture (see last page).

## **Primary Roles:**

### **Worship**

- Provide leadership and vision for all worship gatherings at Table Community Church.
- Oversee all Sunday Gathering operations - sound tech, media, live stream producer, etc. This includes scheduling and sending out weekly emails to remind volunteers of their responsibilities and being their biggest “fan” on Sunday mornings; making sure they feel supported, encouraged, and equipped to do the work of ministry.
- Consistently evaluate the programming and physical environment of the gathering space to improve the Sunday worship experience.
- Recruit new leaders and volunteers for the worship team and provide opportunities for volunteers to grow and utilize their gifts for the benefit of the church.
- Edit messages and live stream video and upload both online.
- Work with the lead pastor to think through creative/liturgical elements of Sunday gatherings, as well as special gatherings like Easter, Christmas, Baptism BBQ, etc.
- Routinely assess technology and equipment in the gathering space and purchase any new tech/equipment/supplies that are needed and fit within our model of excellent simplicity.

### **Communications**

- Direct, manage, and maintain all digital media -- Website, App, Facebook, Instagram, etc.). Manage a regular posting schedule, content optimization, understanding the nuances of each platform and responding to followers.
- Work closely with other staff to clearly and effectively communicate information to the congregation through various platforms.
- Foster creative methods of telling the story of what God is doing at Table Community.

## Table Community Church Staff Values

*We exist to help every person experience, embrace, and participate in the Trinitarian love of God.*

In order to accomplish this, we are committed to the following values:

- **Follow Jesus.** Nothing is more important than your relationship with Christ.
- **Remember your order.** You are first a disciple of Jesus; Second, a spouse (if married); Third, a parent (if applicable); And fourth, a staff member of TCC. Don't get that order confused. If you are succeeding as a staff member, but failing as a spouse, you have already failed at your job.
- **Stay humble.** God opposes the proud but gives grace to the humble. Leading a church is difficult enough. We don't need God's opposition, too.
- **Work hard, sabbath harder.** Make sure your job is done and done well. But also make sure you are caring for yourself mentally, physically, spiritually, emotionally, etc. Pick a day. Disconnect. Enjoy time with your family, worship, and rest.
- **Serve people, not programs.** Don't lose sight of the fact that the church is people. Meet with people. Spend time with people. Pray for people. If you are too busy to care for people, you are too busy. Don't fall into the trap of running a "church".
- **Pursue excellent simplicity.** Simplicity is difficult. Simplicity with excellence is nearly impossible. Everyone and everything will try to make church more complex. Resist. Pursue excellence in ministry, and keep it simple.
- **Avoid silos.** We are on the same team. We work together, support each other, and care for each other. If one of our ministries suffers, we all suffer.