**OFFICE USE ONLY:**

PLA Received:       Evaluator:

FEE Received:       Date sent:


# Application for Academic Credit for Prior Learning(Cover Letter)

|  |  |  |  |
| --- | --- | --- | --- |
| Student Name: |        | Student ID#:  |        |
| Degree Seeking: | Church Leadership [ ]  Theology [ ]  |
| Email:  |       |
| Course Desiring Credit For: |       | # of pages |       |

|  |  |
| --- | --- |
| Dates of experience: |       |
| Essay Title**:**  |       |

Briefly describe this experience and 3-5 important outcomes you learned from the experience in the space below. (Put your abstract here.)

|  |
| --- |
|       |

Brief Description of Documentation attached:

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| --- |
|       |

I hereby certify that I participated in the experience described above and that the information provided is true and correct. I give permission to PBC to evaluate this experience for credit and agree to pay the applicable prior learning credit fees, as defined by the PBC Prior Learning Credit Guide. I understand that a copy of this document will be kept by PBC.

Signature (typed)       Date


# Evaluator’s Response

**Experience:** Fails to meet [ ]  Meets [ ]  Exceeds [ ]

Has the student identified, described and discussed the concrete experience? Is the extent of the student’s involvement clear?

**Observations & Reflections:** Fails to meet [ ]  Meets [ ]  Exceeds [ ]

Has the student demonstrated thoughtful reflections about the experience? Is rationale for decisions made clear?

**Abstract Concepts & Generalizations:** Fails to meet [ ]  Meets [ ]  Exceeds [ ]

Is the student able to put this analysis into the larger framework of learning so that abstractions and generalizations can be applied to new experiences?

**Applying Concepts in New Situations:** Fails to meet [ ]  Meets [ ]  Exceeds [ ]

Has the student tested the new concepts and made changes in behavior/life, or has the student made predictions based on the new knowledge?

**Essay Organization & Mechanics:** Fails to meet [ ]  Meets [ ]  Exceeds [ ]

Has the student organized and written the essay acceptably?

**Additional Comments:**

|  |
| --- |
|       |

**Actions:**

Credit Recommended:       by       date

Return for rewrite: [ ]  by       date